



Academic Audit Messaging

Academic Audit

- ▷ Instructions
- ▷ Institute Information
- ▷ Institute Details
- ▷ Funds
- ▷ Administration and Appointment Details
- ▷ Vacant Post Details
- ▷ Physical Infrastructure
- ▷ Financial Management
- ▷ Library
- ▷ Internal Evaluation
- ▷ Students Welfare
- ▷ Yuvti Sabha
- ▷ Sports
- ▷ NSS
- ▷ Examination System
- ▷ Research
- ▷ NAAC
- ▷ Feedback Mechanism
- ▷ Students Achievements
- ▷ Preview Filled Data
- ▷ Payment Details
- ▷ Pay Fees
- ▷ Transaction History
- ▷ Report
- ▷ Print Receipt



Kavayitri Bahinabai Chaudhari North Maharashtra University, Jalgaon

NAAC Re-Accredited 'A' Grade
Jalgaon-425001, Maharashtra, (India)

Academic Audit 2022-2023

संस्थेची सर्वसाधारण माहिती (Institute Information)

संस्थेचे नाव : RASHTRIYA SAHAKARI SHIKSHAN
PRASARAK MANADAL LIMITED
CHALISGAON

संस्थेचा पत्रव्यवहाराचा पत्ता : BHADGAON ROAD, IN FRONT OF BLIND
SCHOOL CHALISGAON

संस्थेचा दूरध्वनी क्रमांक : STD Code :- 02589 Phone No:- 222100 **223100**

महाविद्यालयाचे नाव : NANASAHEB YASHWANTRAO CHAVAN
ARTS, SCIENCE AND COMMERCE
COLLEGE CHALISGAON

महाविद्यालयाचा पत्रव्यवहाराचा पत्ता : HIRPUR ROAD CHALISGAON

महाविद्यालयाचा दूरध्वनी क्रमांक : STD Code:- 02589 Phone No:- 222601

महाविद्यालयाचा फॅक्स क्रमांक : 02589222601

महाविद्यालयाचा ई-मेल : rashtriyacollege@gmail.com

संकेतस्थळ : www.rashtriyacollege.com

NICTE/AICTE/PCI/Bar Council ची मान्यता : नाही
मिळाली आहे का ?

शासनाची मान्यता मिळाली आहे का ? : होय

शासनाची मान्यता मिळाल्याचे पत्र : https://apps.nmu.ac.in/AcademicAuditReport/docs/64_GA.pdf

शासनाची मान्यता मिळाल्याची दिनांक : 20/06/1984 [dd/mm/yyyy]

विद्यापीठाची मान्यता मिळाली आहे का ? : होय

विद्यापीठाची मान्यता मिळाल्याचे पत्र : https://apps.nmu.ac.in/AcademicAuditReport/docs/64_UA.pdf

विद्यापीठाची मान्यता मिळाल्याची दिनांक : 22/02/1990 [dd/mm/yyyy]

संस्थेच्या नोंदणीची प्रत उपलब्ध आहे का ? : होय

संस्थेच्या नोंदणीची प्रत : https://apps.nmu.ac.in/AcademicAuditReport/docs/64_IR.pdf

संस्थेच्या साविधानाची प्रत उपलब्ध आहे का ? : होय

संस्थेच्या हल्ली कार्यरत कार्यकारी मंडळाची यादी : https://apps.nmu.ac.in/AcademicAuditReport/docs/64_OC.pdf

महाविद्यालय माहिती (Institute Details)

महाविद्यालयाचे संलग्नकरण (प्रत) : कायम

महाविद्यालयाचे २ एफ : आहे

महाविद्यालयाचे २ एफ / चे पत्र दिनांक : 24/01/1991 [dd/mm/yyyy]

महाविद्यालयाचे १२ बी : आहे

१२ बी चे पत्र दिनांक : 03/08/1999 [dd/mm/yyyy]

महाविद्यालयाचा प्रकार : अनुदानित

Course Faculties : Humanities, Commerce and
Management, Science and Technology,
Inter Disciplinary Studies

AICTE/PCI/Bar Councilच्या निकषावर आधारित इमारत : 3881.70 चौ.मीटर

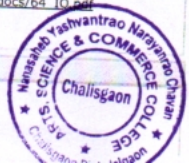
प्रवेश प्रक्रिया कशी राबविली जाते : विद्यापीठामार्फत, महाविद्यालयस्तर

प्रवेश क्षमतेनुसार आणि आरक्षण नियमानुसार मागील तीन वर्षांच्या (U.G.) विद्यार्थ्यांच्या प्रत्येकी शैक्षणिक प्रवेशाचा तपशील अपलोड करा

प्रवेश क्षमतेनुसार आणि आरक्षण नियमानुसार मागील दोन वर्षांच्या (P.G.) विद्यार्थ्यांच्या प्रत्येकी शैक्षणिक प्रवेशाचा तपशील अपलोड करा

निधी (Funds)

एन.सी.टी.ई./AICTE/PCI/Bar Council च्या
नियमानुसार निधीमध्ये गुंतवणूक (किमान 5 लाख + 3 : लाख नाही)



साख 60 महिन्यांकरिता राष्ट्रीयकृत बॅंकेत) केसी आहे का ?
 विद्यापीठ नियमानुसार इमारत निधीची गुंतवणूक : लागू नाही
 विवरण
 विद्यापीठ नियमानुसार टूट निधीचे विवरण : लागू नाही

प्रशासन - व्याख्याता/शिक्षकेतर कर्मचारी नियुक्ती संदर्भात माहिती (Administration and Appointment Details)

नियमित प्राचार्याची नियुक्ती केेली आहे काय ? : होय
 नियमित ग्रंथपालाची नियुक्ती केेली आहे काय ? : नाही
 नियमित छिडा संचालकाची नियुक्ती केेली आहे काय ? : नाही
 महाराष्ट्र विद्यापीठ अधिनियम 1994 चे कलम 85(1) : होय
 नुसार स्थानिक व्यवस्थापन समितीची [LMC] घादी आहे काय ?
 मागील तीन वर्षातील सभेची संख्या : 5
 खरेदी समिती आहे काय ? : होय
 मागील तीन वर्षातील सभेची संख्या : 55
 Anti Ragging समिती आहे काय ? : होय
 मागील तीन वर्षातील सभेची संख्या : 2
 Sexual Harasment समिती आहे काय ? : होय
 मागील तीन वर्षातील सभेची संख्या : 3
 दक्षता समिती आहे काय ? : होय
 मागील तीन वर्षातील सभेची संख्या : 2
 प्राचार्याची नेमणूक : नियमित
 अधिव्याख्याता पदासाठी एकुण मंजूर पदे : 69
 नियुक्त अधिव्याख्याता पदांची तपशीलवार माहिती : https://apps.nmu.ac.in/AcademicAuditReport/docs/64_GB.pdf
 नियुक्त अधिव्याख्यातांची शैक्षणिक आणि अनुभवाची : https://apps.nmu.ac.in/AcademicAuditReport/docs/64_IG.pdf
 तपशीलवार माहिती

रिक्त अधिव्याख्याता पदे भरण्यासाठी केलेली कार्यवाही (Vacant Post Details)

विद्यापीठाकडून जाहिरात मंजूर केेली आहे काय ? : नाही
 सदर पदासाठी जाहिरात राज्यस्तरीय व स्थानिक : नाही
 वर्तमानपत्रात दिली होती काय ?
 विद्यापीठाकडे निवड समितीची मागणी केेली काय ? : नाही
 निवड प्रक्रिया पूर्ण झाली काय ? : नाही
 सर्व कर्मचा-यांच्या सेवा पुस्तिका अद्यावत आहे काय ? : होय
 API दरवर्षी तपासून झालेल्या प्राध्यापकांची संख्या : 7
 विद्यापीठाकडे API साठी प्रलंबीत प्रकरणांची संख्या : 0
 किती
 सहसंचालक यांचे कडे API साठी प्रलंबीत प्रकरणांची संख्या : 0
 किती
 दरवर्षी PBAS अहवाल भरून घेतला आहे काय ? : होय
 शिक्षकेतर कर्मचारी पदाची एकुण मंजूर पदे किती ? : 39
 शिक्षकेतर कर्मचा-यांची एकुण पदे : 16
 शिक्षकेतर कर्मचा-यांची एकुण रिक्त पदे : 18
 MS-CIT चे प्रशिक्षण झालेले कर्मचारी संख्या : 05
 संगणक हाताळणारे कर्मचारी संख्या : 04
 शिक्षक/शिक्षकेतर कर्मचारी यांचे संदर्भातील तक्रारीचे विवरण
 शिक्षक/शिक्षकेतर कर्मचा-यांच्या विद्यापीठ तक्रार : 0
 निवारण समितीकडे असलेल्या प्रकरणांची संख्या
 शिक्षक/शिक्षकेतर कर्मचा-यांच्या न्यायालयात प्रलंबीत प्रकरणांची संख्या : 0
 प्रकरणांची संख्या
 महाविद्यालयीन शिक्षक/शिक्षकेतर कर्मचा-यांच्या संदर्भात न्यायालयात प्रलंबीत प्रकरणांची संख्या
 शिक्षकेतर कर्मचा-यांची तपशीलवार माहिती : https://apps.nmu.ac.in/AcademicAuditReport/docs/64_NTL.pdf

भौतिक सुविधा (Physical Infrastructure)

महाविद्यालयाची जागा ? : स्वतःची
 भाडेतलाची असल्यास करानगम्याची प्रत/स्वतःच्या : https://apps.nmu.ac.in/AcademicAuditReport/docs/64_PI.pdf
 मालकीच्या जागेत जाण्याबाबतचे रु.100/-चे

प्रतिज्ञापत्र

जागेचा 7/12 चा उतारा, Land Title Certificates : https://apps.nmu.ac.in/AcademicAuditReport/docs/64_PL.pdf
(हे सर्व उतारे अलीकडील कालावधीतील असवे)

जागेचे एकूण क्षेत्रफळ चौ.मी.किती आहे? : [15539.90 चौ.मीटर]

इमारतीच्या बांधकामाचे एकूण क्षेत्रफळ : [3881.70 चौ.मीटर]

इमारतीचे सक्षम अधिका-यांनी मंजूर केलेले पत्र : https://apps.nmu.ac.in/AcademicAuditReport/docs/64_PT.pdf
इमारतीत पुढील प्रमाणे सुविधा आहे काय?

कार्यालय : आहे [91.13 चौ.मीटर]

प्राचार्य दालन : आहे [43.06 चौ.मीटर]

शिक्षक दालन : आहे [86.28 चौ.मीटर]

वर्गखोल्या : आहे [32 संख्या]

विज्ञान प्रयोगशाळा : आहे [10 संख्या]

तंत्रविज्ञान व संगणक प्रयोगशाळा (इंटरनेट सह) : आहे [6 संख्या]

सेमिनार हॉल : आहे [265.09 चौ.मीटर]

ग्रंथालय : आहे [141.19 चौ.मीटर]

वाचन कक्ष : आहे [136.74 चौ.मीटर]

मुलींची खोली : आहे [112.38 चौ.मीटर]

मुलांची खोली : नाही [चौ.मीटर]

स्वच्छता गृह-मुली (विद्यार्थिनी संख्येनुसार पुरेशी आहे : आहे
काय ?)

स्वच्छता गृह-मुले (विद्यार्थी संख्येनुसार पुरेशी आहे : आहे
काय ?)

पिण्याचे स्वच्छ पाणी : आहे

सांडपाण्याची व्यवस्था : आहे

CCTV तावलेता आहे काय ? : आहे

अंतर्गत दुरध्वनी : नाही

आरोग्य सुविधा : आहे

समूहदेखन कक्ष : आहे

बायोमेट्रीक्स टाईम अटॅचमेंट सुविधा : आहे

अतिथी निवास व्यवस्था : नाही

आगीपासून बचावसाठी उपाय योजना : आहे

अपंग/दिव्यांगांकरिता सोई सुविधा : आहे

इतर आवश्यक माहिती (Vending Machine & वेंडिंग मशिन आहे.
Incineration)

वित्त व्यवस्था (Financial Management)

महाविद्यालयाचे उत्पन्न

शिक्षण शुल्क : 69815 [INR]

विकास निधी : 174800 [INR]

विद्यार्थी शुल्क : 0 [INR]

प्रवेश शुल्क व इतर शुल्क : 2365055 [INR]

अनुदान

वेतन : 128168348 [INR]

वेतनेतर : 0 [INR]

युजीसी : 0 [INR]

इतर : 0 [INR]

देणगी व अनामत इ. : 52500 [INR]

मागील तीन वर्षांचे Audit Report तयार : आहे

लेखा परिक्षण अहवाल संकेतस्थळावर : आहे



वित्त व्यवस्थेसाठी Software वापरले जाते काय? : आहे
 दरवर्षी महाविद्यालयाचे अंदाजपत्रक तयार केले जाते : आहे
 का? (मागील वर्षाची व चावू वर्षाची प्रत संकेतस्थळावर प्रसिद्ध करावी)

खर्चाचे विवरण

शिक्षकांचे वेतन : नियमीत
 शिक्षकेतर कर्मचा-यांचे वेतन : नियमीत

इतर भत्ते

सर्व कर्मचा-यांचा वार्षिक आर्थिक विवरण तक्ता नमुना : https://apps.nmu.ac.in/AcademicAuditReport/docs/64_FA.pdf
 सर्व कर्मचा-यांचा दरमहा वेतन देयक पत्रक(बँकेत : https://apps.nmu.ac.in/AcademicAuditReport/docs/64_FB.pdf
 दाखल केलेले समितीस दाखवावे)
 ग्रंथालयातील फर्निचरवर होणारा खर्च : 270947 [INR]
 प्रयोगशाळांवर होणारा खर्च : 164741 [INR]
 विज्ञान प्रयोगशाळांवर होणारा खर्च : 455777 [INR]
 चर्चासत्राचे आयोजन व अन्य ठिकाणी प्रा.सहभागावर : 286922 [INR]
 होणारा खर्च

ग्रंथालय (Library)

महाविद्यालयात स्वतंत्र ग्रंथालय : आहे [141.19 चौ.मीटर]
 स्वतंत्र रिडींग रुम : आहे [136.74 चौ.मीटर]
 Title Book ची संख्या : 21824
 संदर्भ ग्रंथांची संख्या : 17747
 एकूण संख्या : 39571
 एकूण किंमत : 7589236 [INR]
 Journals एकूण संख्या अद्ययावत आहे का? : आहे
 तपासावे
 Periodicals एकूण संख्या अद्ययावत आहे का? : आहे
 तपासावे
 e-book व e-journal संख्या अद्ययावत आहे का? : आहे
 तपासावे
 ग्रंथालयात दररोज किती ईग्रंथी वर्तमानपत्रे : 1
 येतात(संख्या)
 ग्रंथालयात दररोज किती मराठी वर्तमानपत्रे : 11
 येतात(संख्या)
 ग्रंथालयात दररोज किती हिंदी वर्तमानपत्रे : 1
 येतात(संख्या)
 बुक बँक योजना : आहे
 बुक बँक योजना लाभार्थी संख्या : 50
 ग्रंथालयात संकेतस्थळ सुविधा आहे काय? : आहे
 संशोधन कक्ष आहे काय? : नाही
 ग्रंथालयाचे कामकाज संगणकीकृत आहे काय? : आहे
 असल्यास तपशिल द्यावा(Max 300 : Library is partially automated
 characters) *
 दरवर्षी ग्रंथ खरेदीसाठी एकूण किती खर्च होतो? : 350000 [INR]
 ग्रंथालय समिती : https://apps.nmu.ac.in/AcademicAuditReport/docs/64_LC.pdf
 ग्रंथालय समिती सभा : 6

अंतर्गत मूल्यमापन (Internal Evaluation)

मागील वर्षाच्या अंतर्गत मूल्यमापन योजनेचा तपशिल

तपशिल वेळापत्रक : https://apps.nmu.ac.in/AcademicAuditReport/docs/64_IE.pdf
 उपस्थिती पत्रक (विद्यार्थ्यांची स्वाक्षरी असलेले) : https://apps.nmu.ac.in/AcademicAuditReport/docs/64_LT.pdf
 अंतर्गत परीक्षा नियोजन : 07/04/2022 [dd/mm/yyyy] ते 16/04/2022 [dd/mm/yyyy]
 समाजसेवा उपक्रमांचे नियोजन : 01/09/2021 [dd/mm/yyyy] ते 13/06/2022 [dd/mm/yyyy]
 विद्यापीठ परीक्षा-निकाल : 96.7 %
 नियमित तासिकांचे प्रमाण : 100 %
 विद्यार्थी उपस्थितीचे प्रमाण : 90 %

विद्यार्थी कल्याण (Students Welfare)

विद्यार्थी कल्याण अधिका-याचे नाव : Dr. G. D. Deshmukh

राबवित असलेल्या योजनांचे नाव : 1. आर्थिक दुर्बल घटकातील विद्यार्थ्यांना अर्थ सहाय्य
 2. कर्मवीर भाऊराव पाटील कमळा व शिका योजना
 3. युवक महोत्सवासाठी विद्यार्थी निवड व मार्गदर्शन 4.
 राष्ट्रीय मतदार दिनानिमित्त निबंध स्पर्धा 5. विद्यापीठ
 स्तरीय विविध कार्यशाळेसाठी विद्यार्थ्यांना पाठविणे 6.
 स्वातंत्र्यदिन अमृत महोत्सवानिमित्त राब

सहभागी विद्यार्थी संख्या : 287

विद्यार्थी परिषदेचे गठन : नाही

समितीच्या सदस्यांची संख्या : 7

वादविवाद स्पर्धा आयोजन कालावधी : 07/01/2022 [dd/mm/yyyy] ते 07/01/2022 [dd/mm/yyyy]

सहसंमेलन आयोजन कालावधी : 01/02/2020 [dd/mm/yyyy] ते 01/02/2020 [dd/mm/yyyy]

आविष्कार मध्ये सहभागी विद्यार्थी संख्या : 20

आह्वान मध्ये सहभागी विद्यार्थी संख्या : 0

कमळा व शिका योजना सहभागी विद्यार्थी संख्या : 40

युवारंग सहभाग विद्यार्थी संख्या : 9

तक्रार निवारण समिती आहे काय : आहे

माजी विद्यार्थी संघटना आहे काय : आहे

माजी विद्यार्थी संघटनेच्या किती सभा आयोजित : 2
करण्यात आल्या?

पालक-शिक्षक सभा आयोजित करण्यात येतात का? : आहे

युवती सभा (Yuvti Sabha)

युवती सभा सचिव नाव : Prof. Smt. Parvati S Padvi

राबवित असलेले कार्यक्रम : 1. महिला आणि आरोग्य व महिलासाठीचे कायदे
 पासंबंधी मार्गदर्शन 2. स्वयंस्त्रिडा अभियाना अंतर्गत
 कराटे प्रशिक्षण शिबिर 3. व्यक्तिमत्त्व विकास
 कार्यशाळा 4. विद्यार्थीनी समुपदेशन इ.

विद्यार्थीनी संख्या : 1360

विद्यार्थीनी समुपदेशन केंद्र आहे काय? : आहे

क्रीडा (Sports)

क्रीडा संचालकाचे नाव : Acting Physical Director Prof. Dr. G.B. Shelke

क्रीडा कार्यालय : आहे

क्रीडा विभागाचे डेडस्टॉक रजिस्टर : आहे

क्रीडा विभागाचे डेडस्टॉक रजिस्टर नोंदी अद्यावत :

क्रीडा विभागाच्या क्रीडा मंडळाची यादी : https://apps.nmu.ac.in/AcademicAuditReport/docs/64_SA.pdfक्रीडा विभागाच्या सर्वांचे इतिवृत्त : https://apps.nmu.ac.in/AcademicAuditReport/docs/64_SB.pdf

खेळाचे मैदान : 400/200 मि. ट्रॅक, बास्केटबॉल, कबड्डी

क्रीडा विभागाचे अंदाजपत्रक : https://apps.nmu.ac.in/AcademicAuditReport/docs/64_SC.pdf

जमा झालेले मुल्य : 174800

खेळनिहाय विद्यार्थ्यांचा सहभाग (%मध्ये) -

राष्ट्रीय : 0 %

राज्य : 0 %

विद्यापीठ : 7 %

महाविद्यालयीन : 70 %

अश्रुमधे : 0 %

राष्ट्रीय सेवा योजना (NSS)

राष्ट्रीय सेवा योजना अधिका-याचे नाव : Dr. A. L. Suryawanshi

राबवित असलेल्या योजनांचे नाव : जल व्यवस्थापन, बेटी बचाव, आरोग्य जागीव जागृती,
 साक्षरता मोहीम, AIDS जागीव जागृती

सहभागी विद्यार्थी संख्या : 188

कार्यक्रम सह-अधिकारी नाव : Dr. R. P. Nikam and Mrs. M. S. Suryawanshi

मान्यता प्राप्त विद्यार्थी संख्या :

प्रत्यक्ष विद्यार्थी संख्या : 115

प्रत्यक्ष विद्यार्थीनी संख्या : 135

दसक गावाचे नाव : सोणजे, ता. चाळीसगांव, जि. जळगाव

किती शिबीराचे आयोजन : 1



शिवाजी शिबीराचे आयोजन विद्यार्थी संख्या : 61

NSS Audit : होय

Dead Stock : होय

बँकेत स्वतंत्र NSS A/C : आहे

विद्यार्थ्यांचे विशेष प्राविण्य(Achievement/Award) : https://apps.nmu.ac.in/AcademicAuditReport/docs/64_NA.pdf

परीक्षा विषयक (Examination System)

महाविद्यालय परीक्षा कक्ष : आहे

परीक्षा समिती : https://apps.nmu.ac.in/AcademicAuditReport/docs/64_TL.pdf

गोपनीय कक्ष : आहे

अंतर्गत परीक्षा व त्याचे परीक्षा वेळापत्रक : https://apps.nmu.ac.in/AcademicAuditReport/docs/64_TE.pdf

विद्यापीठ परीक्षा चे मूल्यांकनाबद्दल रेकॉर्ड : https://apps.nmu.ac.in/AcademicAuditReport/docs/64_ES.pdf

उत्तरपत्रिका साठवण्याची पद्धत (Max 500 characters) : परीक्षा रेकॉर्ड रूम (परीक्षा कक्षामध्ये) गोपनीय विभागात सर्व उत्तरपत्रिका स्वतंत्र कपाटात सील करून साठवतो.

को-या उत्तरपत्रिका व स्टेजमरीची माहिती (Max 500 characters) : को-या उत्तरपत्रिकांची नोंद रजिस्टर मध्ये केली जाते आणि त्या उत्तरपत्रिका गोपनीय विभागात साठवण्या जातात.

परीक्षा मेहनताना वाटपाची पद्धत (Max 500 characters) : कॅश पद्धतीने किंवा बँक अकाउंट द्वारे परीक्षेचा मेहनताना परीक्षकाच्या खात्यात जमा केला जातो.

महाविद्यालय व इतर महाविद्यालयांच्या घेण्यात येणा-या परीक्षांची संख्या : 20357

कनिष्ठ पर्यवेक्षक म्हणून काम करण्यास नकार देणारे : 0 शिक्षक

कोपीस प्रतिबंध करण्यासंबंधी महाविद्यालयीन स्तरावर उपाय योजना : विद्यार्थ्यांना कोपी न करण्यासंदर्भात वर्षभर सूचना देतो. त्याचे दुष्परिणाम सांगतो. आणि परीक्षेच्यावेळी अंतर्गत भरावी पध्दत नेमून सर्व विद्यार्थ्यांची तपासणी केली जाते त्यासाठी अंतर्गतात पध्दत महिला आणि पुरुष असे दोन्ही नेमले जातात.

महाविद्यालयात दरवर्षी डिबार होणा-या विद्यार्थ्यांची संख्या : 0

मागील तीन वर्षांचे निकाल : https://apps.nmu.ac.in/AcademicAuditReport/docs/64_TS.pdf

विद्यापीठात F.Y च्या उत्तर पत्रिकांचे शुल्क भरत्यासंबंधीचा पुरावा : https://apps.nmu.ac.in/AcademicAuditReport/docs/64_TM.pdf

विद्यार्थी/विद्यार्थिनी व संलग्नित परीक्षेच्या निकालाचे विश्लेषण : https://apps.nmu.ac.in/AcademicAuditReport/docs/64_TN.pdf

परीक्षेत काम केलेल्या प्राध्यापकांची माहिती : https://apps.nmu.ac.in/AcademicAuditReport/docs/64_TF.pdf

संशोधन (Research)

UGC व इतर मान्यता प्राप्त प्रकल्प संख्या :

विद्यापीठाकडून प्राप्त संशोधन प्रकल्प :

प्राध्यापकांनी तिहीलेली एकूण संदर्भ ग्रंथ,कृमिक पुस्तके(यादी जोडावी)संशोधन लेख :

आविष्कार मध्ये भाग घेतलेल्या प्राध्यापकांची संख्या :

चर्चासत्र/कार्यशाळा यांचे महाविद्यालयातील आयोजन :

चर्चासत्र/कार्यशाळा यामध्ये भाग घेतलेल्या प्राध्यापकांची संख्या(यादी जोडावी) :

चर्चासत्र/कार्यशाळा यामध्ये भाग घेतलेल्या विद्यार्थ्यांचा सहभाग :

नॅक (NAAC)

नॅकसाठी LOI सादर केला आहे काय? : नाही

नॅकमूल्यांकन झालेले असल्यास :

वर्ष : 2012 ग्रेड : A

नॅक पूर्णमूल्यांकन झालेले असल्यास :

वर्ष : 2019 ग्रेड : B++

महाविद्यालयात IQAC गठीत आहे काय? : होय

IQAC च्या दरवर्षीच्या सभा संख्या : 3

नॅक IQACचा अहवाल दरवर्षी सादर केला जातो : होय काय?

मूल्यांकन/पूर्णमूल्यांकन बाबतीत नॅक समितीने : दरीविलेलेल्या बूटी/विफारसी



Peer Team Recommendations: • The faculty positions should be filled up on priority basis. • The college is advised to offer vocational education programs under NSQF. • More classrooms to be added with better seating arrangements. • The space for the Library needs to be expanded and it should be

T&P Cell गठीत केलेला आहे काय? : होय

महाविद्यालयाचा Best Practices (Max 300 : characters)

1. Scientific Training in Bee keeping 2. Flyer- Poster and PPT presentation organized by students for the students 3. Online Teaching, Learning and Evaluation 4. Encouraging students to participate in State level and University level Chemistry Quiz Competitions

UGC एकूण निधी : 0

अभिप्राय (Feedback)

विद्यार्थी प्रतिक्रिया व्यवस्था : आहे

पालक प्रतिक्रिया व्यवस्था : आहे

शिक्षक प्रतिक्रिया व्यवस्था : आहे

माजी विद्यार्थी प्रतिक्रिया व्यवस्था : आहे

शिक्षकेतर कर्मचारी प्रतिक्रिया व्यवस्था : आहे

विद्यार्थी यश (Student Achievement)

शैक्षणिक विद्येचे प्राप्ति (Academic) :

महाविद्यालय स्तर : 21

विद्यापीठ स्तर : 5

राज्यस्तरीय : 0

राष्ट्रीय स्तर : 0

अंतरराष्ट्रीय स्तर : 0

शिक्षणेतर (Extra curricular) :

महाविद्यालय स्तर : 6

विद्यापीठ स्तर : 3

राज्यस्तरीय : 3

राष्ट्रीय स्तर : 2

अंतरराष्ट्रीय स्तर : 0

सह शैक्षणिक (Co curricular) :

महाविद्यालय स्तर : 28

विद्यापीठ स्तर : 28

राज्यस्तरीय : 0

राष्ट्रीय स्तर : 9

अंतरराष्ट्रीय स्तर : 0

Proceed to Payment

All Rights Reserved Copyright © 2019 Kavayitri Bahinadip Chaudhari North Maharashtra University, Jalgaon (MS), India
Best viewed in IE 7.0+ and Firefox 2.0 at 1024 x 768 resolution



Nanasaheb Y. N. Chavan
Vice PRINCIPAL
NANASAHAB Y. N. CHAVAN
Arts, Science & Commerce College
Chalisgaon Dist. Jalgaon

R.S.S.P.Mandal Ltd.Chalisgaon,Dist Jalgaon Sanstha's

Nanasaheb Yashwantrao Narayanrao Chavan

Arts, Science and Commerce College, Chalisgaon

Affiliated to Kavyitri Bahinabai Chaudhari North Maharashtra University, Jalgaon

**INTERNAL ACADEMIC AND
ADMINISTRATIVE AUDIT (AAA)
REPORT**

Academic Year 2022-23

**Prepared by
Internal Quality Assurance Cell (IQAC)**

Index

Sr. No	Particulars	Page No
1	<u>Introduction</u> <ul style="list-style-type: none"> • About the Institution and College • AAA: An Overview • Constitution of AAA Committee • Objectives of the AAA • Methods of AAA 	1 to 6
2	<u>Academic Audit Analysis</u> <ul style="list-style-type: none"> • Commerce Faculty Analysis • Science Faculty Analysis • Arts Faculty Analysis 	6 to 10
3	<u>Administrative Audit Analysis</u> <ul style="list-style-type: none"> • Establishment Section Analysis • Accounts Section Analysis • Pay Section Analysis • Students Section Analysis • Examination Section Analysis • Scholarship Section Analysis 	11 to 13
4	<u>Conclusion</u> <ul style="list-style-type: none"> • Observations • Conclusions • Recommendations 	14 to 19

Nanasaheb Yashwantrao Narayanrao Chavan Arts, Science and Commerce College, Chalisingaon

Introduction

About Institution and College -

Nanasaheb Yashwantrao Narayanrao Chavan Arts, Science & Commerce College, Chalisingaon is run by Rashtriya Sahakari Shikshan Prasarak Mandal Ltd. Chalisingaon Dist. Jalgaon. The College was established in June 1984 and is affiliated to the North Maharashtra University, Jalgaon. The College is Grant-in-aid, affiliated and co-education system. The College was first accredited in January 2004 and was awarded B+ by the NAAC.

In the Second cycle of NAAC Reaccreditation our institute excelled and achieved **“A” grade with CGPA 3.10, in 2012**. Similarly, in 2013 North Maharashtra University, Jalgaon bestowed upon us '**Best College Award**' in the University. In Academic Audit conducted by the University we were again awarded with 'A' grade.

The college started with BA, B.Com and B.Sc. During the course of time moved upward by adding various graduate, post-graduate and doctoral courses. To be in tune with the time of professionalism. We also offer undergraduate programmes like B.C.A. and B.B.M. and PG courses like M.Sc. (Botany) M.Sc.(IT) M.Sc.(Zoology) M.Sc./MA(Geography) and M.B.M.

The need of the hour is 'skill-based courses' and this institute has rightly initiated the course like Certificate, Diploma, and Advanced Diploma Courses as **Career Oriented Courses** and One P. G. Diploma Course. M. Phil, and Ph. D. activities by the recognized guides are available on the campus of the College.

Every year our students secure ranks in **University merit list** some are Gold medalists. Highly qualified staff along with academic growth of students complement by co-curricular and extra-curricular activities to nurture all round personality of our students.

Our students represent University at various **levels in sports**. We are always at 1st or 2nd position among the '10 Best Colleges in the University'. Our students are recipients of Gold, Silver and Bronze medals at various events in University level cultural event: Yuvarang. Our respected Principal has been awarded **“Best Centre In-charge Award” (Karya Gaurav Puraskar) by Yashwantrao Chavan Maharashtra Open University, Nashik**.

The college has been recognized under 2(f) and 12 (b) by the UGC. The campus area of the college is 14284 sq. mts. And Women's hostel 1184.19 sq. mts. The college stands in a multi-storied, majestic

building with various facilities. More than One thousand and Seven hundred students are studying in the college.

There is **Library building with NRC** for students and teachers, **Playground and well equipped Gymnasium**. There is **Canteen and Health Centre** on the campus.

To enhance the potential of students in writing, compiling annual **magazine ‘Rashtriyata’** is published. Some departments compile wall papers on certain subjects. In the competitive world and to prepare for competitive examination with the philanthropic contribution by our Ex-Principal we have been conducting **State Level General Knowledge Quiz Competition every year**.

The College also has a **Study Centre of Yashwantrao Chavan Maharashtra Open University, Nasik**. The Centre offers B. A., B. Com., M. A. and M. Com. Courses. The strength of students at the Centre almost equals to that of the strength of our regular courses. Through this Centre we provide opportunity of learning to those who cannot attend regular college.

The faculties in our College are competent and committed and they upgrade the knowledge of their subjects by participating in state, national and international conferences and seminars. There are 21 Ph. D. holders and 4 are pursuing Ph. D.

Our faculty members also engage in Research projects. Most of the faculty members have published their Research articles in state, national, international level and online journals with impact factors. They are also authors of some books.

Academic and Administrative Audit: An Overview –

Academic and Administrative audit plays vital role in ensuring the excellence in higher education. Both are interrelated concepts, to maintain quality oriented academic in Higher Educational Institutes, there should be strong administrative support.

Academic Audit -

Academic Audit is a scientific and systematic method of reviewing the quality of academic processes of the institution. This follows a well-established tradition of taking adequate and purposeful samples to ascertain the quality of academic delivery including Teaching-learning processes, Curriculum Design and Review, Research and Outreach and other related academic processes. It correlates with the quality assurance and enhances the quality of academic activities of the University.

Administrative Audit -

Administrative Audit pertains to auditing various administrative processes that support academic endeavors. These can include student support services, academic infrastructure management, housekeeping and upkeep of the campus, IT services, student amenities, safety and security of students in particular and campus in general. This is also carried out by sampling as well as focused interviews with various stakeholders.

Definitions -

- a. **Academic Audit** is a mechanism to examine and enhance the quality of academic aspects of institutes of Higher Education.
- b. **Administrative Audit** is a method to assess the effectiveness of the operating system of the administrative procedures, policies, decision-making authorities and functionaries, strategies, process, feedback, control mechanism etc.
- c. **Audit** is a process of reviewing an institution or a program and is primarily focused on the accountability of the latter, evaluating/determining if the stated aims and objectives (in terms of curriculum, staff, infrastructure, etc.) are satisfactorily and optimally met.
- d. **Internal Audit** consists of the systematic collection of administrative data, the questioning of students and graduates, and the holding of moderated interviews with academic and administrative staff, and students, resulting in a self-study report.
- e. **External Audit** means a specialized external agency collects data, information, and evidence about the institution, a particular unit of a given institution, or a core activity of an institution, in order to make a statement about its quality. External evaluation is carried out by a team of external experts, peers, or professionals.
- f. **Quality Assurance** is the activity of providing evidence needed to establish confidence among all concerned that the quality-related activities are being performed effectively.
- g. **Quality Enhancement** is an ongoing process of augmentation or improvement.

Constitution of Academic and Administrative Audit Committee –

Sr. No.	Name of the Faculty	Designation	Department
1	Dr. U. R. Magar	Chairman	Vice – Principal
2	Dr. G. D. Deshmukh	Member	Vice-Principal and IQAC Coordinator
3	Mr. M. S. Beldar	Member	Head, Dept. of Commerce

Objectives of the Academic and Administrative Audit –

- 1) The main objective of AAA is to understand the existing system and assess the strengths and weaknesses of the Departments and Administrative Units and to suggest the methods for improvement and for overcoming the weaknesses.
- 2) To identify the bottlenecks in the existing administrative mechanisms and to identify the opportunities for academic reforms, administrative reforms and examination reforms etc.
- 3) To evaluate the optimum utilization of financial and other resources.
- 4) To suggest the methods for continuous improvement of quality keeping in mind criteria and reports by NAAC and other bodies.

Method of Academic and Administrative Audit

Being a quality ensuring functional body, internal quality assurance cell has conducted internal academic and administrative audit of various departments and administrative sections. IQAC has formed the committee under senior faculty to collect the data from each academic department and administrative sections through Google form and verify the data with the support of documentation and finally grade the department or sections accordingly.

Internal Quality Assurance Cell of Nanasaheb Y. N. Chavan Arts, Science and Commerce College, Chalisgaon conducted Internal Academic and Administrative audit by constituting committee under the chairman senior faculty. The audit was conducted during the period **20th June to 21st June 2023**.

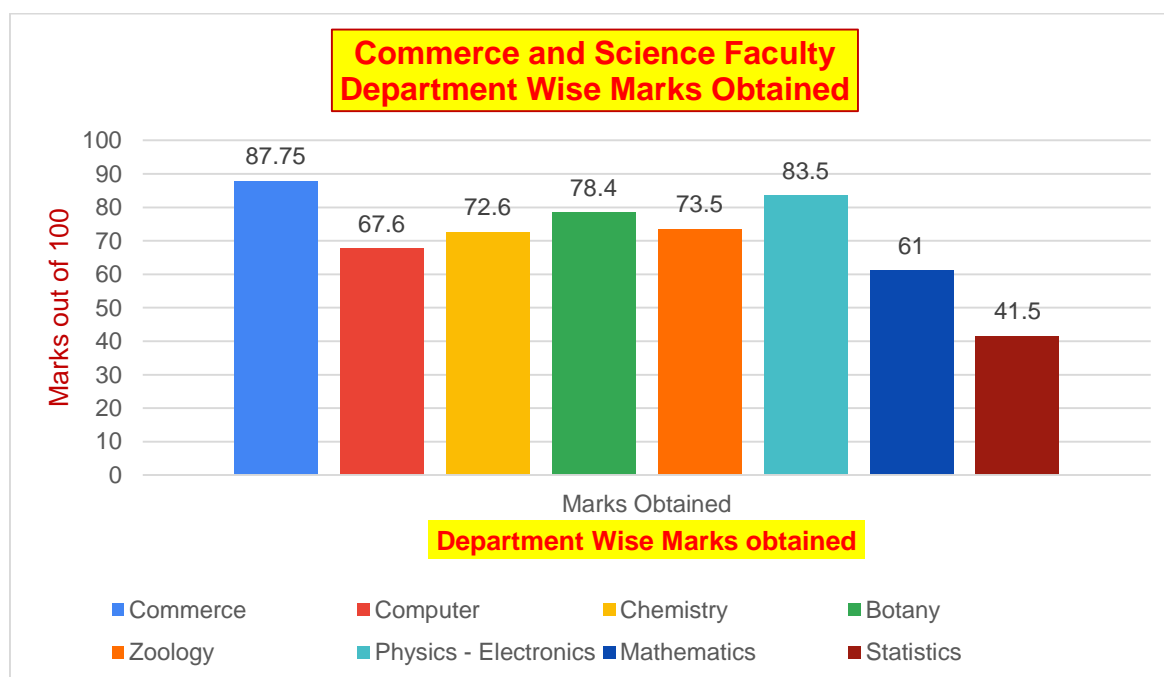
Internal Quality Assurance Cell has prepared self-evaluation format for Academic and administrative audit which is circulated to respective departments. IQAC collects data and information from all academic and administrative departments. The chairman of IQAC forms a committee consisting of Vice Principal as a chairman and representative from each faculty as members. Internal academic and administrative Audit is conducted once in the academic year. The committee scrutinizes the documents as per data given in prescribed format and evaluates with standard of marking system and grades each department. The audit is scheduled at the end of each academic year. The chairman of audit committee submits cumulative reports to the Principal. The audited report is placed before IQAC and College Development Committee for further action.

Academic Data Analysis – Commerce and Science Faculty

Sr. No	Metric	Total Max. Marks (100)	Commerce	Computer	Chemistry	Botany	Zoology	Physics- Electronics	Mathematics	Statistics
1	Number of Faculty Positions Sanctioned?	0	4	5	5	5	4	8	3	2
2	Number of Faculty Filled against sanctioned Posts?	1	0.25	0.6	0.6	0.4	0.5	0.5	1	0.5
3	Number of Qualified Staff	2	2	1	2	2	2	2	2	2
4	Number of Faculties who have improve their qualifications?	2	1	1	2	1	1	2	1	1
5	Number of Add-On / Certificate Courses of the Department (Minimum One Course)	2	2	2	2	2	2	2	0	0
6	Class wise Average Percentage of Students Attendance? (More than 80 % - 2,60 to 79 % - 1)FY - SY - TY - MSC/MA I - MSC/MA II	2	2	2	2	1	2	2	2	2
7	Faculty Research Projects (Major/Minor) -(Completed - 5 , Ongoing - 3)	5	0	5	5	5	0	5	0	0
8	Number of Research Papers Published in Journals - (Above Two - 5,One Paper -3)	5	5	5	5	5	5	5	3	3

9	Books Published (Single Author -03,Co-Authored - 02,Edited-01,Not Published - 0)	6	2	2	2	0	0	2	0	0
10	Number of Conference Attended (Per Conference - 1,Maximum-3)	3	3	0	3	3	3	3	2	2
11	Number of Papers Presented in Seminar/Conferences/Workshops-(Per Paper 01,Maximum 3)	3	3	0	3	3	3	3	2	0
12	Number of Conferences/ Seminar/Workshops organized by the Department	5	5	5	5	5	0	5	0	0
13	Is there any Faculty Acted as Resource Person/Keynote Speakers/Expert/Chairpersons/Session Organizers?	2	5	5	0	0	5	5	0	0
14	Any type of External Funding Received?	1	0	0	0	0	0	0	0	0
15	Number of Research Awards / Recognition and Fellowships of faculty	2	2	0	2	2	2	2	0	0
16	Number of Research Guides	2	2	2	2	2	2	2	2	0
17	Number of Students Registered / Degrees Awarded (M.phil./Ph.D	2	2	0	2	2	2	2	2	0
18	Number of MOU/Linkages	2	2	2	0	2	2	2	2	2
19	Number of Faculty with Google Scholar Citation	2	2	0	2	2	2	2	2	0
20	Number of Students Awards or Fellowship	2	2	0	0	2	0	2	0	2
21	Number of Projects Undertaken by Students	3	3	3	0	3	0	3	0	0
22	Is there Students Participation in Seminar/Conference/Workshop/Training Program?	2	2	2	0	2	2	2	2	2
23	Number of Students Placed through Campus Drive	2	2	0	0	2	0	2	0	0
24	Number of Any other Activities Carried out for Students	2	2	2	2	2	0	2	2	2
25	Percentage of Result -(Of Academic Year -2023-24) TYBA/BCOM/BSC/BCA) (Above 80%-5,60 to 79%-3.5,50 to 59%-2,40 to 49%-1)	2	3.5	5	5	5	5	0	5	5
26	Number of Excursions/Field Visits/Industrial Visits organized	2	2	2	2	2	2	2	0	2
27	Do you Use of ICT Tools in Teaching and Learning?	3	3	3	3	3	3	3	3	3
28	Do You Prepare Departmental Calendar in Advance	2	2	2	2	2	0	2	2	2
29	Do You Kept Students Attendance Record ?	2	2	2	2	2	2	2	2	2
30	Do You Prepare Teaching Plan?	3	3	3	3	3	3	3	3	2
31	Do You Prepare and Maintained Teaching Diary?	5	5	5	5	5	5	5	5	2
32	Learning Resources of the Department such as - (Books/Journals/Web-Resources/CD"s/e-books/e-journals etc.)	2	2	2	2	2	2	2	2	2
33	Training Programs Completed such as (Orientation/Refresher/Short Term Course/Faculty Development Program/Any Other)	3	3	0	3	3	3	3	3	0
34	Students Progression to Higher education	3	3	3	3	0	3	3	3	0

35	Students Qualifying Competitive Exams such as (SET/NET/GATE Etc.)	2	2	0	0	0	2	0	0	0
36	Quality Initiatives adopted by department for Improvement of Teaching, Learning & Research	3	3	3	3	3	3	3	3	3
37	Number of Best Practices of the Department (Minimum One-02Marks)	2	2	2	2	2	2	2	2	0
38	Is their attainment of CO's and PO,s	3	3	3	3	3	3	3	3	3
	Total Score	100	87.75	67.6	72.6	78.4	73.5	83.5	61	41.5
	Grade		O	A	A	O	A	O	A	C



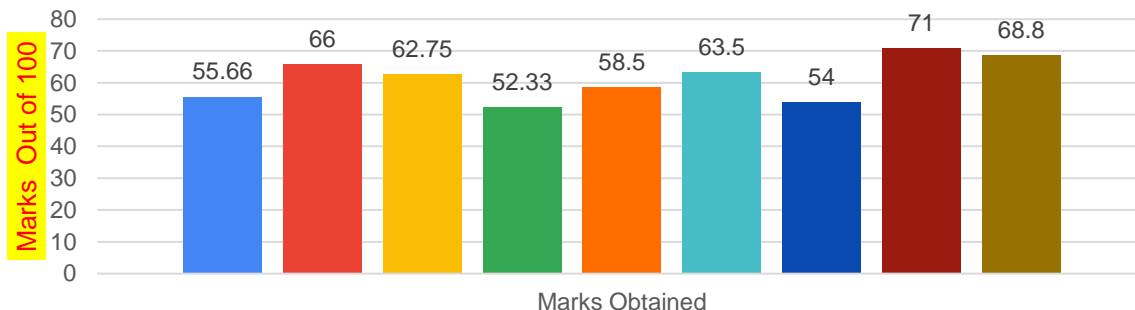
Academic Data Analysis – Arts Faculty

Sr. No	Metric	Total Max. Marks (100)	Marathi	Hindi	English	Economics	Psychology	History	Education	Political Sci.	Geography
1	Number of Faculty Positions Sanctioned?	0	3	2	4	3	2	2	1	2	5
2	Number of Faculty Filled against sanctioned Posts?	1	0.67	0	0.25	0.33	0.5	0.5	1	1	0.8
3	Number of Qualified Staff	2	2	2	2	2	2	1	2	2	2
4	Number of Faculties who have improve their qualifications?	2	2	2	2	1	2	2	2	2	2
5	Number of Add-On / Certificate Courses of the Department (Minimum One Course)	2	2	2	2	2	2	2	2	2	2

6	Class wise Average Percentage of Students Attendance? (More than 80 % - 2,60 to 79 % - 1)FY - SY - TY - MSC/MA I - MSC/MA II	2	2	1	2	2	2	2	2	2	1
7	Faculty Research Projects (Major/Minor) -(Completed - 5 , Ongoing - 3)	5	3	5	0	0	0	0	0	0	0
8	Number of Research Papers Published in Journals - (Above Two - 5,One Paper -3)	5	3	5	5	0	3	5	3	5	5
9	Books Published (Single Author -03,Co-Author - 02,Edited-01,Not Published - 0)	6	0	0	3	0	0	0	0	0	2
10	Number of Conference Attended (Per Conference - 1,Maximum-3)	3	0	3	0	2	2	3	1	3	3
11	Number of Papers Presented in Seminar/Conferences/Workshops-(Per Paper 01,Maximum 3)	3	1	2	0	2	2	3	2	3	2
12	Number of Conferences/ Seminar/Workshops organized by the Department	5	0	5	5	5	0	5	5	5	0
13	Is there any Faculty Acted as Resource Person/Keynote Speakers/Expert/Chairpersons/Session Organizers?	2	5	0	5	0	5	0	2	0	5
14	Any type of External Funding Received?	1	0	0	0	0	0	0	0	0	0
15	Number of Research Awards / Recognition and Fellowships of faculty	2	2	2	0	0	0	2	0	2	0
16	Number of Research Guides	2	2	2	2	0	0	2	0	2	2
17	Number of Students Registered / Degrees Awarded (M.phil./Ph.D	2	2	2	2	0	0	2	0	2	2
18	Number of MOU/Linkages	2	0	2	0	0	0	2	2	2	2
19	Number of Faculty with Google Scholar Citation	2	0	2	0	0	0	0	0	0	2
20	Number of Students Awards or Fellowship	2	2	2	0	2	2	0	0	2	0
21	Number of Projects Undertaken by Students	3	0	3	0	0	0	0	0	0	3
22	Is there Students Participation in Seminar/Conference/Workshop/Training Program?	2	0	0	0	2	2	0	2	0	0
23	Number of Students Placed through Campus Drive	2	0	2	0	0	0	0	0	0	0
24	Number of Any other Activities Carried out for Students	2	2	2	2	2	2	2	2	2	2
25	Percentage of Result -(Of Academic Year - 2023-24) TYBA/BCOM/BSC/BCA) (Above 80%-5,60 to 79%-3.5,50 to 59%-2,40 to 49%-1)	5	5	0	3.5	5	5	0	0	5	5
26	Number of Excursions/Field Visits/Industrial Visits organized	2	0	2	0	2	0	2	2	2	2
27	Do you Use of ICT Tools in Teaching and Learning?	3	3	3	3	3	3	3	3	3	3
28	Do You Prepare Departmental Calendar in Advance	2	2	2	2	2	2	2	2	2	2
29	Do You Kept Students Attendance Record?	2	2	2	2	2	2	2	2	2	2
30	Do You Prepare Teaching Plan?	3	3	3	3	3	3	3	3	3	3

31	Do You Prepare and Maintained Teaching Diary?	5	5	5	5	5	5	5	5	5	5
32	Learning Resources of the Department such as -(Books/Journals/Web-Resources/CD"s/e-books/e-journals etc.)	2	0	0	2	2	0	2	0	2	2
33	Training Programs Completed such as (Orientation/Refresher/Short Term Course/Faculty Development Program/Any Other)	3	0	0	3	3	3	3	3	0	3
34	Students Progression to Higher education	3	0	3	3	3	3	3	3	3	3
35	Students Qualifying Competitive Exams such as (SET/NET/GATE Etc.)	2	0	0	2	0	0	0	0	2	0
36	Quality Initiatives adopted by department for Improvement of Teaching. Learning & Research	3	3	3	3	3	3	3	3	3	3
37	Number of Best Practices of the Department (Minimum One-02Marks)	2	2	2	2	0		2	2	2	0
38	Is their attainment of CO's and PO,s	3	3	3	0	0	3	3	0	0	0
	Total Score	100	55.66	66	62.75	52.33	58.5	63.5	54	71	68.8
	Grade		B	A	A	B	B	A	B	A	A

Arts Faculty - Department Wise Marks Obtained



Department Wise Marks Obtained

■ Marathi ■ Hindi ■ English ■ Economics ■ Psychology
 ■ History ■ Education ■ Political Science ■ Geography

Grading Scale as per Marks Obtained

Marks	Grade
>75	O
60 – 74	A
50 – 59	B
40 – 49	C
<39	D

Administrative Department Audit Data Analysis

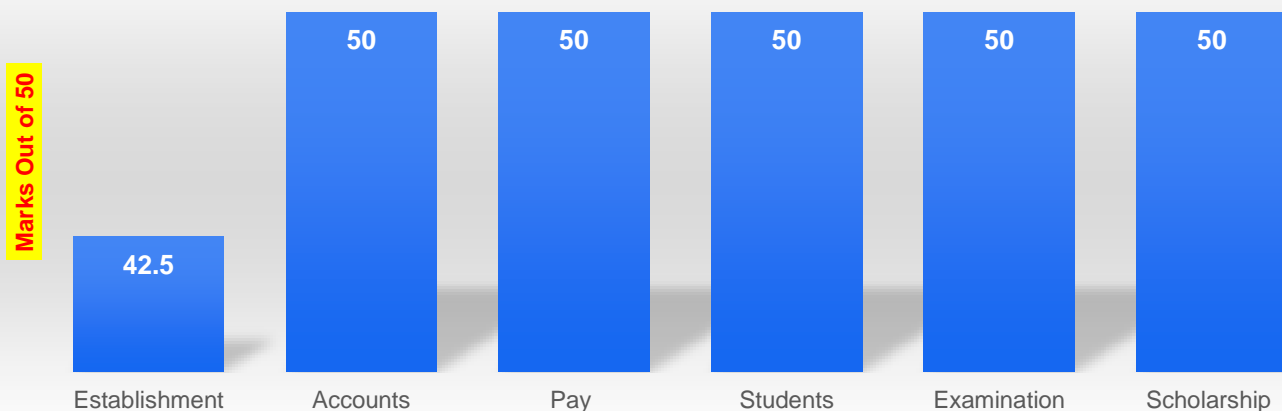
Sr.No.	Metric	Marks Allotted (50)	Marks Obtained
Establishment Section			
1	Number of Non -Teaching Posts Sanctioned by the Government	00	00
2	Number of Non-Teaching Posts Filled against Government Sanctioned Posts	5	2.5
3	Number of Non-Teaching Posts Sanctioned by the Management	00	00
4	Number of Non-Teaching Posts Filled against Management Sanctioned Posts	5	5
5	Do You have prepared and maintained Teaching and Non-Teaching Staffs Profiles?	3	3
6	Do You have Personal File of Teaching and Non-Teaching Staff?	5	5
7	Do you have Record of Service Books maintained?	5	5
8	Do You have Leave Records of Teaching and Non-Teaching Staffs?	3	3
9	Do You have maintained Inward - Outward Registers?	2	2
10	Do You have maintained the records such as Rules and Regulations of UGC/State Government/University/PRES etc.	2	2
11	Is there participation of Non-Teaching Staff in Training Program?	3	3
12	Is Annual Report Submitted to University/PRES?	5	5
13	Do You have maintained file of Notices with respect to Teaching and Non-Teaching Staffs?	2	2
14	There is Use of E-governance?	5	5
Total Marks Obtained		50	42.50
Grade			0

Sr.No.	Metric	Marks Allotted (50)	Marks Obtained
Accounts Section			
1	Do You Prepare the Budget Allocation?	5	5
2	Is There Budget Allocation for Infrastructural Augmentation?	5	5
3	Is There Budget Allocation for maintenance of Infrastructural and Academic Facilities?	10	10
4	Do You have maintained Record of Internal Audit?	5	5
5	Do You have maintained Record of External Audit?	5	5
6	Do You have Prepared and Maintained record of Income-Expenditure Account and Balance Sheet?	8	8
7	Do You have Record of Donations received from Trusts or Individuals?	2	2
8	Do You Prepared Utilization of Funds Statements?	5	5
9	Is there use of E-governance?	5	5
Total Marks Obtained		50	45
Grade			0

Sr.No.	Metric	Marks Allotted (50)	Marks Obtained
Pay Section			
1	Do You Prepare Month wise Salary Pay Bills of Teaching and Non-Teaching Staffs?	10	10
2	Do You have Pay Slips records?	5	5
3	Do You have Pay Fixation records?	10	10
4	Do You have Income-Tax related records?	10	10
5	Do You have Maintained records relating to GPF/DCPS/NPS/Staff Insurance?	10	10
6	Is there E-governance relating to Pay?	5	5
Total Marks Obtained		50	50
Grade			0
Sr.No.	Metric	Marks Allotted (50)	Marks Obtained
Students Section			
1	Do You have Maintained the Records of Students Profile? (Category and Gender Wise List)	10	10
2	Do You have maintained the records of Students Admission?	10	10
3	Do You have maintained the records of Students eligibility?	10	10
4	Do You have maintained the records of Fees received from Students?	10	10
5	Do You have maintained the records of Notices to Students?	5	5
6	Is there Use of E-governance relating to Students?	5	5
Total Marks Obtained		50	50
Grade			0
Sr.No.	Metric	Marks Allotted (50)	Marks Obtained
Examination Section			
1	Do You have Exam Ordinance of KBCNMU, Jalgaon.	3	5
2	Do You have maintained the records of Examination Forms?	5	5
3	Do You have maintained the records of Class and Faculty wise Result Analysis?	5	5
4	Do You have maintained the records of Examination Ledgers?	5	5
5	Do You have maintained the records of List of Topper Students Class and Faculty wise?	2	2
6	Do You have maintained the records of Internal Examinations? (Such as Appointment Orders etc.)	8	8
7	Do You have maintained the records of University Examinations? (Such as Appointment Orders etc.)	8	8
8	Do You have maintained the records of Examination related Notices?	2	2
9	Do You have maintained the records of Examination Remuneration?	5	5
10	Do You have maintained the records of Convocation?	2	0
11	Is there use of E-governance relating to Examination?	5	5
Total Marks Obtained		50	50
Grade			0

Sr.No.	Metric	Marks Allotted (50)	Marks Obtained
Scholarship Section			
1	Do You have maintained the records of Scholarships and Free ships Provided by the Government/University?	10	10
2	Do You have maintained the records of Scholarships and Free ships Provided by the Institute?	5	5
3	Do You have maintained the records of Summary of Scholarships with amount?	10	10
4	Do You have maintained the records of Scholarships wise List of Students benefited?	10	10
5	Do You have maintained the records of Account Statement of Scholarships/Free ships?	5	5
6	Do You have maintained the records of Notices relating to Scholarships and Free ships?	5	5
7	Is there use of E-governance relating to Scholarships?	5	5
Total Marks Obtained		50	50
Grade			O

Analysis of Administration



Marks Obtained by Administrative Departments

Grading Scale Used For Analysis of Administrative Sections

Marks	Grade
>35	O
30 – 34	A
25 – 29	B
20 – 24	C
<19	D

Conclusion

Observations and Recommendations by Committee

Academic Departments

Department	Observations	Recommendations	Grade
Commerce	<ul style="list-style-type: none">➤ Department offers Career Oriented Certificate Courses and Value Added Courses.➤ Secure Commerce Quiz Competition awards.➤ Use of ICT➤ Organization of several Activities.➤ Satisfactory Results.	<ul style="list-style-type: none">➤ Try to start P.G. Classes.➤ Organize workshops and Seminars for awareness.➤ Study Tours should be organized.	O
Computer	<ul style="list-style-type: none">➤ Department offers Career Oriented Certificate Courses and Value Added Courses.➤ Secure Quiz Competition awards.➤ Use of ICT➤ Organization of several Activities.➤ Satisfactory Results.	<ul style="list-style-type: none">➤ Organize Hackathon etc..➤ Organize workshops and Seminars for awareness.	A
Chemistry	<ul style="list-style-type: none">➤ Department offers Value Added Courses.➤ Secure Science Quiz Competition awards.➤ Use of ICT➤ Organization of several Activities.➤ Satisfactory Results.	<ul style="list-style-type: none">➤ Organize workshops and Seminars for awareness.➤ Organize Campus Interviews for Placement.	A
Botany	<ul style="list-style-type: none">➤ Department offers Value Added Courses.	<ul style="list-style-type: none">➤ Organize workshops and Seminars for awareness.	O

	<ul style="list-style-type: none"> ➤ Secure Science Quiz Competition awards. ➤ Use of ICT ➤ Organization of several Activities. ➤ Satisfactory Results. 	<ul style="list-style-type: none"> ➤ Organize Campus Interviews for Placement. 	
Zoology	<ul style="list-style-type: none"> ➤ Department offers Value Added Courses. ➤ Use of ICT ➤ Organization of several Activities. ➤ Satisfactory Results. 	<ul style="list-style-type: none"> ➤ Organize workshops and Seminars for awareness. ➤ Organize Campus Interviews for Placement. 	A
Physics-Electronics	<ul style="list-style-type: none"> ➤ Department offers Value Added Courses. ➤ Secure Science Quiz Competition awards. ➤ Use of ICT ➤ Organization of several Activities. ➤ Satisfactory Results. 	<ul style="list-style-type: none"> ➤ Organize workshops and Seminars for awareness. ➤ Organize Campus Interviews for Placement. 	O
Mathematics	<ul style="list-style-type: none"> ➤ Department offers Value Added Courses. ➤ Use of ICT ➤ Organization of several Activities. ➤ Satisfactory Results. 	<ul style="list-style-type: none"> ➤ Organize workshops and Seminars for awareness. ➤ Organize Campus Interviews for Placement. 	B
Statistics	<ul style="list-style-type: none"> ➤ Department offers Value Added Courses. ➤ Use of ICT ➤ Satisfactory Results. 	<ul style="list-style-type: none"> ➤ Organize workshops and Seminars for awareness. 	D
Marathi	<ul style="list-style-type: none"> ➤ Department offers Value Added Courses. 	<ul style="list-style-type: none"> ➤ Organize workshops and Seminars for awareness. 	B

	<ul style="list-style-type: none"> ➤ Secure Quiz Competition and other awards. ➤ Organization of several Activities. ➤ Satisfactory Results. 	<ul style="list-style-type: none"> ➤ Try to Organize Kavi Sammelan 	
Hindi	<ul style="list-style-type: none"> ➤ Department offers Value Added Courses. ➤ Organization of several Activities. ➤ Satisfactory Results. 	<ul style="list-style-type: none"> ➤ Organize workshops and Seminars for awareness. ➤ Celebrate Hindi Day. ➤ There should be One day in a week to speak in Hindi only and display one word daily with meaning. 	A
English	<ul style="list-style-type: none"> ➤ Department offers Value Added Courses. ➤ Use of ICT ➤ Organization of several Activities. ➤ Satisfactory Results. 	<ul style="list-style-type: none"> ➤ Organize workshops and Seminars for awareness. ➤ Try to conduct remedial course for slow learners. 	A
Economics	<ul style="list-style-type: none"> ➤ Department offers Value Added Courses. ➤ Organization of several Activities. ➤ Satisfactory Results. 	<ul style="list-style-type: none"> ➤ Organize workshops and Seminars for awareness. ➤ Try to organize Seminar or Workshop on Indian Financial Budget 	D
Psychology	<ul style="list-style-type: none"> ➤ Department offers Value Added Courses. ➤ Organization of several Activities. ➤ Satisfactory Results. 	<ul style="list-style-type: none"> ➤ Organize workshops and Seminars for awareness. ➤ There should be Counseling Day in a week. 	B
History	<ul style="list-style-type: none"> ➤ Department offers Value Added Courses. ➤ Organization of several Activities. ➤ Satisfactory Results. 	<ul style="list-style-type: none"> ➤ Organize workshops and Seminars for awareness. ➤ Try to give knowledge of Identification of type of construction of Temples. ➤ Give knowledge about ancient history of India. 	A

Education	<ul style="list-style-type: none"> ➤ Organization of several Activities. ➤ Satisfactory Results. 	<ul style="list-style-type: none"> ➤ Organize workshops and Seminars for awareness. ➤ Try to inculcate thoughts of Educational Thinkers. 	C
Political Science	<ul style="list-style-type: none"> ➤ Department offers Value Added Courses. ➤ Use of ICT ➤ Organization of several Activities. ➤ Satisfactory Results. 	<ul style="list-style-type: none"> ➤ Organize workshops and Seminars for awareness. ➤ Try to organize discussions on recent political crises in India. 	A
Geography	<ul style="list-style-type: none"> ➤ Use of ICT ➤ Organization of several Activities. ➤ Satisfactory Results. 	<ul style="list-style-type: none"> ➤ Organize workshops and Seminars for awareness. ➤ Try to organize Seminar or workshops for farmers to give knowledge about agricultural geography. ➤ Give Practical knowledge about Tourism industry. 	A


Observations and Recommendations by Committee

Administrative Sections


Section	Observations	Recommendations	Grade
Establishment Section	<ul style="list-style-type: none"> ➤ Service Books are maintained and Updated with Leave records. ➤ Personal files of staff are maintained. ➤ Meeting record is maintained. 	<ul style="list-style-type: none"> ➤ Staff Profile should be prepared. ➤ MIS Should be used for maintaining data. 	O
Account Section	<ul style="list-style-type: none"> ➤ Internal and External audit are maintained properly. ➤ Budget allocation for infrastructural augmentation inadequate. 	<ul style="list-style-type: none"> ➤ Everything should be computerized. ➤ Advances given should be settled as early as possible. 	O


	➤ Use of ICT		
Pay Section	<ul style="list-style-type: none"> ➤ Well maintained records of monthly pay bills. ➤ Sevarth Pranali is used for e-governance. ➤ Use of ICT ➤ Income Tax, Professional tax and Payment to Employee Societies and LIC are maintained properly. 	<ul style="list-style-type: none"> ➤ Every month Pay slips should be given to all staff soon after salary credited. ➤ Form No 16 should be given to staff as early as possible. ➤ There should be staff charter list with time required to complete the staff related work. 	O
Students Section	<ul style="list-style-type: none"> ➤ All records regarding students maintained properly. ➤ Use of ICT. ➤ MIS is used for e-governance. 	<ul style="list-style-type: none"> ➤ Record of notices of students should be maintained properly. ➤ Data should be updated continuously. 	O
Examination Section	<ul style="list-style-type: none"> ➤ Exam form records is maintained. ➤ Performance ledgers received from University are maintained properly. ➤ Students raised grievances records maintained properly. ➤ Records regarding distribution of mark sheets maintained. ➤ Exam related appointments are maintained properly. ➤ Examination Pay Bill records are maintained properly. ➤ Correspondence with University respect to examination records 	<ul style="list-style-type: none"> ➤ Examination ordinance provided by University not available. ➤ List of students who applied for Convocation not available. ➤ No use of ICT to maintained the records. 	O

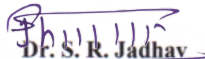
	found maintained properly.		
Scholarship Section	<ul style="list-style-type: none"> ➤ Government Scholarship records maintained properly. ➤ Data on Government portal maintained and updated regularly. ➤ Use of ICT. 	<ul style="list-style-type: none"> ➤ Record of Scholarship given by Institute should be maintained properly. ➤ Notices to students regarding different scholarships should be maintained properly. ➤ Scholarship awareness camps should be conducted in the interest of students. 	O


Dr. U. R. Magar
 Chairman

Internal Academic and Administrative Audit


Dr. G. D. Deshmukh
 IQAC Coordinator and Member


Mr. M. S. Beldar
 Member


Dr. S. R. Jadhav
PRINCIPAL
NANASAHEB Y. N. CHAVAN
 Arts, Science & Commerce College
 Chalisgaon Dist. Jalgaon





R.S.S.P.Mandal Ltd.Chalisingaon,Dist Jalgaon Sanstha's
Nanasaheb Yashwantrao Narayanrao Chavan
Arts, Science and Commerce College, Chalisingaon
Affiliated to Kavyitri Bahinabai Chaudhari North Maharashtra University, Jalgaon

ACADEMIC AND ADMINISTRATIVE AUDIT (AAA) REPORT

Academic Year 2022-23

Prepared by External Auditors

- 1) Principal Dr. D. S. Nikumbh (Chairman)**
- 2) Principal Mrs. Dr. S. M. Thorat (Member)**

**Submitted to
Principal**

Nanasaheb Yashwantrao Narayanrao Chavan
Arts, Science and Commerce College, Chalisingaon

Index

Sr. No	Particulars	Page No
1	<u>Introduction</u> <ul style="list-style-type: none"> • About the Institution and College • AAA: An Overview • Constitution of AAA Committee • Objectives of the AAA • Methods of AAA 	1 to 6
2	<u>Academic Audit Analysis</u> <ul style="list-style-type: none"> • Commerce Faculty Analysis • Science Faculty Analysis • Arts Faculty Analysis 	6 to 10
3	<u>Administrative Audit Analysis</u> <ul style="list-style-type: none"> • Establishment Section Analysis • Accounts Section Analysis • Pay Section Analysis • Students Section Analysis • Examination Section Analysis • Scholarship Section Analysis 	11 to 13
4	<u>Conclusion</u> <ul style="list-style-type: none"> • Observations • Conclusions • Recommendations 	14 to 19

R.S.S.P.Mandal Ltd.Chalisingaon,Dist Jalgaon Sanstha's

Nanasaheb Yashwantrao Narayanrao Chavan
Arts, Science and Commerce College, Chalisingaon

Introduction

About Institution and College -

Nanasaheb Yashwantrao Narayanrao Chavan Arts, Science & Commerce College, Chalisingaon is run by Rashtriya Sahakari Shikshan Prasarak Mandal Ltd. Chalisingaon Dist. Jalgaon. The College was established in June 1984 and is affiliated to the North Maharashtra University, Jalgaon. The College is Grant-in-aid, affiliated and co-education system. The College was first accredited in January 2004 and was awarded B+ by the NAAC.

In the Second cycle of NAAC Reaccreditation our institute excelled and achieved **“A” grade with CGPA 3.10, in 2012**. Similarly, in 2013 North Maharashtra University, Jalgaon bestowed upon us **'Best College Award'** in the University. In Academic Audit conducted by the University we were again awarded with 'A' grade.

The college started with BA, B.Com and B.Sc. During the course of time moved upward by adding various graduate, post-graduate and doctoral courses. To be in tune with the time of professionalism. We also offer undergraduate programmes like B.C.A. and B.B.M. and PG courses like M.Sc. (Botany) M.Sc.(IT) M.Sc.(Zoology) M.Sc./MA(Geography) and M.B.M.

The need of the hour is 'skill-based courses' and this institute has rightly initiated the course like Certificate, Diploma, and Advanced Diploma Courses as **Career Oriented Courses** and One P. G. Diploma Course. M. Phil, and Ph. D. activities by the recognized guides are available on the campus of the College.

Every year our students secure ranks in **University merit list** some are Gold medalists. Highly qualified staff along with academic growth of students complement by co-curricular and extra-curricular activities to nurture all round personality of our students.

Our students represent University at various **levels in sports**. We are always at 1st or 2nd position among the '10 Best Colleges in the University'. Our students are recipients of Gold, Silver and Bronze medals at various events in University level

cultural event: Yuvarang. Our respected Principal has been awarded “**Best Centre In-charge Award**” (**Karya Gaurav Puraskar**) by **Yashwantrao Chavan Maharashtra Open University, Nashik**.

The college has been recognized under 2(f) and 12 (b) by the UGC. The campus area of the college is 14284 sq. mts. And Women’s hostel 1184.19 sq. mts. The college stands in a multi-storied, majestic building with various facilities. More than One thousand and Seven hundred students are studying in the college.

There is **Library building with NRC** for students and teachers, **Playground and well equipped Gymnasium**. There is **Canteen and Health Centre** on the campus.

To enhance the potential of students in writing, compiling annual **magazine ‘Rashtriyata’** is published. Some departments compile wall papers on certain subjects. In the competitive world and to prepare for competitive examination with the philanthropic contribution by our Ex-Principal we have been conducting **State Level General Knowledge Quiz Competition every year**.

The College also has a **Study Centre of Yashwantrao Chavan Maharashtra Open University, Nasik**. The Centre offers B. A., B. Com., M. A. and M. Com. Courses. The strength of students at the Centre almost equals to that of the strength of our regular courses. Through this Centre we provide opportunity of learning to those who cannot attend regular college.

The faculties in our College are competent and committed and they upgrade the knowledge of their subjects by participating in state, national and international conferences and seminars. There are 21 Ph. D. holders and 4 are pursuing Ph. D.

Our faculty members also engage in Research projects. Most of the faculty members have published their Research articles in state, national, international level and online journals with impact factors. They are also authors of some books.

Academic and Administrative Audit: An Overview –

Academic and Administrative audit plays vital role in ensuring the excellence in higher education. Both are interrelated concepts, to maintain quality oriented academic in Higher Educational Institutes, there should be strong administrative support.

Academic Audit -

Academic Audit is a scientific and systematic method of reviewing the quality of academic processes of the institution. This follows a well-established tradition of taking adequate and purposeful samples to ascertain the quality of academic delivery

including Teaching-learning processes, Curriculum Design and Review, Research and Outreach and other related academic processes. It correlates with the quality assurance and enhances the quality of academic activities of the University.

Administrative Audit -

Administrative Audit pertains to auditing various administrative processes that support academic endeavors. These can include student support services, academic infrastructure management, housekeeping and upkeep of the campus, IT services, student amenities, safety and security of students in particular and campus in general. This is also carried out by sampling as well as focused interviews with various stakeholders.

Definitions -

- a. **Academic Audit** is a mechanism to examine and enhance the quality of academic aspects of institutes of Higher Education.
- b. **Administrative Audit** is a method to assess the effectiveness of the operating system of the administrative procedures, policies, decision-making authorities and functionaries, strategies, process, feedback, control mechanism etc.
- c. **Audit** is a process of reviewing an institution or a program and is primarily focused on the accountability of the latter, evaluating/determining if the stated aims and objectives (in terms of curriculum, staff, infrastructure, etc.) are satisfactorily and optimally met.
- d. **Internal Audit** consists of the systematic collection of administrative data, the questioning of students and graduates, and the holding of moderated interviews with academic and administrative staff, and students, resulting in a self-study report.
- e. **External Audit** means a specialized external agency collects data, information, and evidence about the institution, a particular unit of a given institution, or a core activity of an institution, in order to make a statement about its quality. External evaluation is carried out by a team of external experts, peers, or professionals.
- f. **Quality Assurance** is the activity of providing evidence needed to establish confidence among all concerned that the quality-related activities are being performed effectively.
- g. **Quality Enhancement** is an ongoing process of augmentation or improvement.

Constitution of Academic and Administrative Audit Committee –

Sr. No.	Name of the Faculty	Designation	Department
1	Dr. U. R. Magar	Chairman	Vice – Principal
2	Dr. G. D. Deshmukh	Member	Vice-Principal and IQAC Coordinator
3	Mr. M. S. Beldar	Member	Head, Dept. of Commerce

Objectives of the Academic and Administrative Audit –

- 1) The main objective of AAA is to understand the existing system and assess the strengths and weaknesses of the Departments and Administrative Units and to suggest the methods for improvement and for overcoming the weaknesses.
- 2) To identify the bottlenecks in the existing administrative mechanisms and to identify the opportunities for academic reforms, administrative reforms and examination reforms etc.
- 3) To evaluate the optimum utilization of financial and other resources.
- 4) To suggest the methods for continuous improvement of quality keeping in mind criteria and reports by NAAC and other bodies.

Method of Academic and Administrative Audit

Being a quality ensuring functional body, internal quality assurance cell has conducted internal academic and administrative audit of various departments and administrative sections. IQAC has formed the committee under senior faculty to collect the data from each academic department and administrative sections through Google form and verify the data with the support of documentation and finally grade the department or sections accordingly.

Internal Quality Assurance Cell of Nanasaheb Y. N. Chavan Arts, Science and Commerce College, Chalisgaon conducted Internal Academic and Administrative audit by constituting committee under the chairman senior faculty. The internal audit was conducted during the period **20th June to 21st June 2023.**

Internal Quality Assurance Cell has prepared self-evaluation format for Academic and administrative audit which is circulated to respective departments. IQAC collects data and information from all academic and administrative departments. The chairman of IQAC forms a committee consisting of Vice Principal as a chairman and representative from each faculty as members. Internal academic and administrative Audit is conducted once in the academic year. The committee scrutinizes the documents as per data given in prescribed format and evaluates with standard of marking system and grades each department. The audit is scheduled at the end of each academic year. The chairman of audit committee submits cumulative

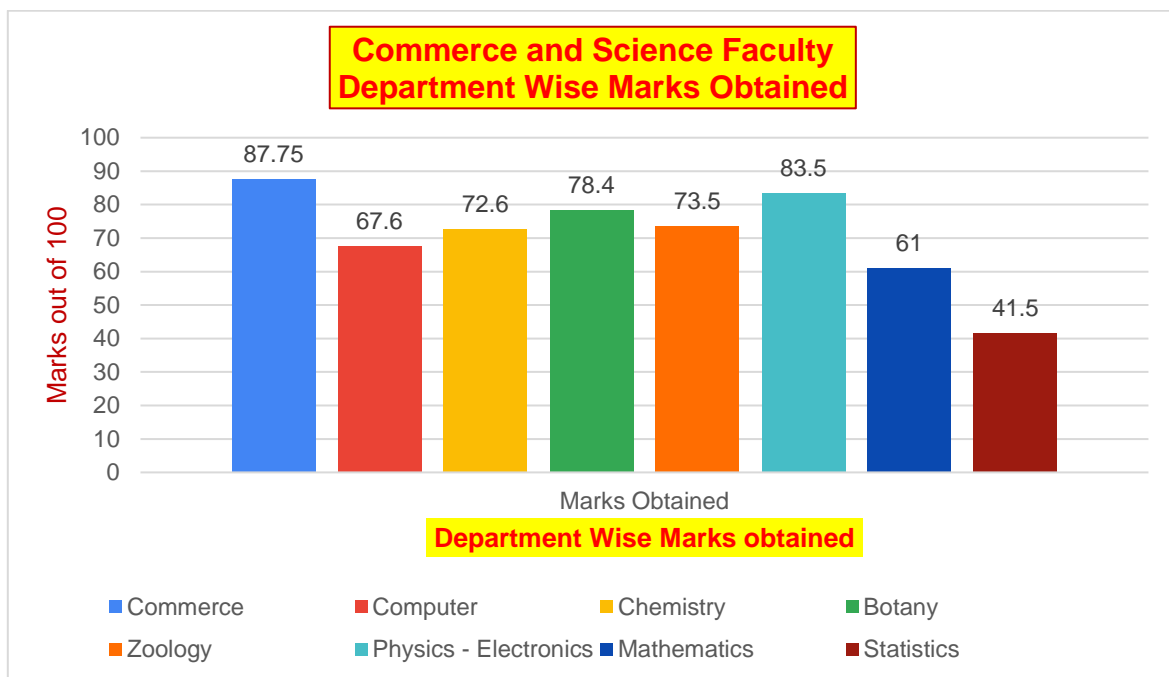
reports to the Principal. The audited report is placed before IQAC and College Development Committee for further action.

Academic Data Analysis – Commerce and Science Faculty

Sr. No	Metric	Total Max. Marks (100)	Commerce	Computer	Chemistry	Botany	Zoology	Physics- Electronics	Mathematics	Statistics
1	Number of Faculty Positions Sanctioned?	0	4	5	5	5	4	8	3	2
2	Number of Faculty Filled against sanctioned Posts?	15	0.25	0.6	0.6	0.4	0.5	0.5	1	0.5
3	Number of Qualified Staff	2	2	1	2	2	2	2	2	2
4	Number of Faculties who have improve their qualifications?	2	1	1	2	1	1	2	1	1
5	Number of Add-On / Certificate Courses of the Department (Minimum One Course)	2	2	2	2	2	2	2	0	0
6	Class wise Average Percentage of Students Attendance? (More than 80 % - 2,60 to 79 % - 1)FY - SY - TY - MSC/MA I - MSC/MA II	2	2	2	2	1	2	2	2	2
7	Faculty Research Projects (Major/Minor) -(Completed - 5 , Ongoing - 3)	5	0	5	5	5	0	5	0	0
8	Number of Research Papers Published in Journals - (Above Two - 5,One Paper -3)	5	5	5	5	5	5	5	3	3
9	Books Published (Single Author - 03,Co-Authored - 02,Edited-01,Not Published - 0)	6	2	2	2	0	0	2	0	0
10	Number of Conference Attended (Per Conference - 1,Maximum-3)	3	3	0	3	3	3	3	2	2
11	Number of Papers Presented in Seminar/Conferences/Workshops-(Per Paper 01,Maximum 3)	3	3	0	3	3	3	3	2	0
12	Number of Conferences/ Seminar/Workshops organized by the Department	5	5	5	5	5	0	5	0	0
13	Is there any Faculty Acted as Resource Person/Keynote Speakers/Expert/Chairpersons/Session Organizers?	2	5	5	0	0	5	5	0	0
14	Any type of External Funding Received?	1	0	0	0	0	0	0	0	0
15	Number of Research Awards / Recognition and Fellowships of faculty	2	2	0	2	2	2	2	0	0

16	Number of Research Guides	2	2	2	2	2	2	2	2	0
17	Number of Students Registered / Degrees Awarded (M.phil./Ph.D	2	2	0	2	2	2	2	2	0
18	Number of MOU/Linkages	2	2	2	0	2	2	2	2	2
19	Number of Faculty with Google Scholar Citation	2	2	0	2	2	2	2	2	0
20	Number of Students Awards or Fellowship	2	2	0	0	2	0	2	0	2
21	Number of Projects Undertaken by Students	3	3	3	0	3	0	3	0	0
22	Is there Students Participation in Seminar/Conference/Workshop/Training Program?	2	2	2	0	2	2	2	2	2
23	Number of Students Placed through Campus Drive	2	2	0	0	2	0	2	0	0
24	Number of Any other Activities Carried out for Students	2	2	2	2	2	0	2	2	2
25	Percentage of Result -(Of Academic Year -2023-24) TYBA/BCOM/BSC/BCA) (Above 80%-5,60 to 79%-3.5,50 to 59%-2,40 to 49%-1)	2	3.5	5	5	5	5	0	5	5
26	Number of Excursions/Field Visits/Industrial Visits organized	2	2	2	2	2	2	2	0	2
27	Do you Use of ICT Tools in Teaching and Learning?	3	3	3	3	3	3	3	3	3
28	Do You Prepare Departmental Calendar in Advance	2	2	2	2	2	0	2	2	2
29	Do You Kept Students Attendance Record ?	2	2	2	2	2	2	2	2	2
30	Do You Prepare Teaching Plan?	3	3	3	3	3	3	3	3	2
31	Do You Prepare and Maintained Teaching Diary?	5	5	5	5	5	5	5	5	2
32	Learning Resources of the Department such as - (Books/Journals/Web-Resources/CD"s/e-books/e-journals etc.)	2	2	2	2	2	2	2	2	2
33	Training Programs Completed such as (Orientation/Refresher/Short Term Course/Faculty Development Program/Any Other)	3	3	0	3	3	3	3	3	0
34	Students Progression to Higher education	3	3	3	3	0	3	3	3	0
35	Students Qualifying Competitive Exams such as (SET/NET/GATE Etc.)	2	2	0	0	0	2	0	0	0
36	Quality Initiatives adopted by department for Improvement of Teaching. Learning & Research	3	3	3	3	3	3	3	3	3

37	Number of Best Practices of the Department (Minimum One-02Marks)	2	2	2	2	2	2	2	2	0
38	Is their attainment of CO's and PO,s	3	3	3	3	3	3	3	3	3
	Total Score	100	87.75	67.6	72.6	78.4	73.5	83.5	61	41.5
	Grade		O	A	A	O	A	O	A	C



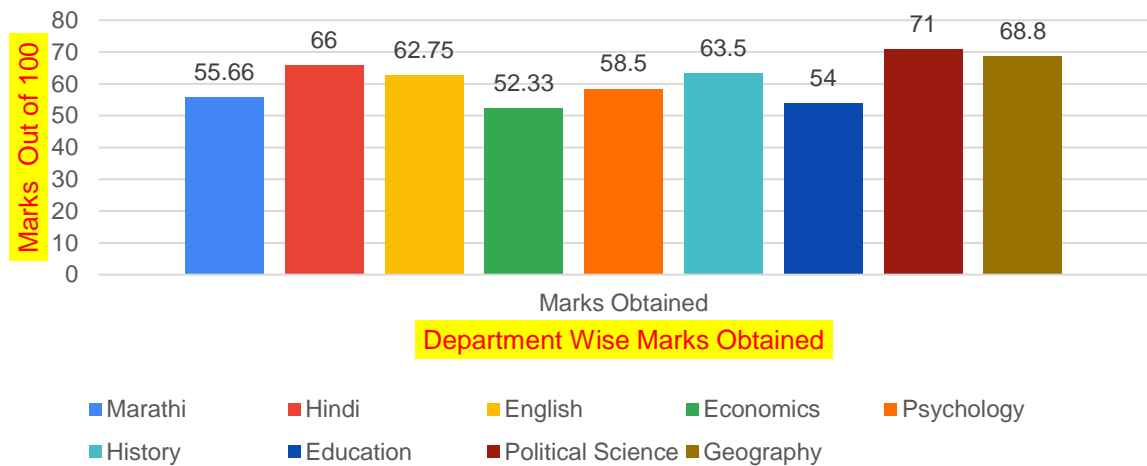
Academic Data Analysis – Arts Faculty

Sr · No	Metric	Total Max. Mar ks (100)	Marathi	Hindi	English	Economics	Psychology	History	Education	Political Sci.	Geography
1	Number of Faculty Positions Sanctioned?	0	3	2	4	3	2	2	1	2	5
2	Number of Faculty Filled against sanctioned Posts?	1	0.67	0	0.25	0.33	0.5	0.5	1	1	0.8
3	Number of Qualified Staff	2	2	2	2	2	2	1	2	2	2
4	Number of Faculties who have improve their qualifications?	2	2	2	2	1	2	2	2	2	2

5	Number of Add-On / Certificate Courses of the Department (Minimum One Course)	2	2	2	2	2	2	2	2	2	2
6	Class wise Average Percentage of Students Attendance? (More than 80 % - 2,60 to 79 % - 1)FY - SY - TY - MSC/MA I - MSC/MA II	2	2	1	2	2	2	2	2	2	1
7	Faculty Research Projects (Major/Minor) -(Completed - 5 , Ongoing - 3)	5	3	5	0	0	0	0	0	0	0
8	Number of Research Papers Published in Journals - (Above Two - 5,One Paper -3)	5	3	5	5	0	3	5	3	5	5
9	Books Published (Single Author - 03,Co-Authored - 02,Edited-01,Not Published - 0)	6	0	0	3	0	0	0	0	0	2
10	Number of Conference Attended (Per Conference - 1,Maximum-3)	3	0	3	0	2	2	3	1	3	3
11	Number of Papers Presented in Seminar/Conferences/Workshops- (Per Paper 01,Maximum 3)	3	1	2	0	2	2	3	2	3	2
12	Number of Conferences/ Seminar/Workshops organized by the Department	5	0	5	5	5	0	5	5	5	0
13	Is there any Faculty Acted as Resource Person/Keynote Speakers/Expert/Chairpersons/Session Organizers?	2	5	0	5	0	5	0	2	0	5
14	Any type of External Funding Received?	1	0	0	0	0	0	0	0	0	0
15	Number of Research Awards / Recognition and Fellowships of faculty	2	2	2	0	0	0	2	0	2	0
16	Number of Research Guides	2	2	2	2	0	0	2	0	2	2
17	Number of Students Registered / Degrees Awarded (M.phil./Ph.D	2	2	2	2	0	0	2	0	2	2
18	Number of MOU/Linkages	2	0	2	0	0	0	2	2	2	2
19	Number of Faculty with Google Scholar Citation	2	0	2	0	0	0	0	0	0	2
20	Number of Students Awards or Fellowship	2	2	2	0	2	2	0	0	2	0
21	Number of Projects Undertaken by Students	3	0	3	0	0	0	0	0	0	3
22	Is there Students Participation in Seminar/Conference/Workshop/Training Program?	2	0	0	0	2	2	0	2	0	0
23	Number of Students Placed through Campus Drive	2	0	2	0	0	0	0	0	0	0
24	Number of Any other Activities Carried out for Students	2	2	2	2	2	2	2	2	2	2

25	Percentage of Result -(Of Academic Year -2023-24) TYBA/BCOM/BSC/BCA) (Above 80%-5,60 to 79%-3.5,50 to 59%-2,40 to 49%-1)	5	5	0	3.5	5	5	0	0	5	5
26	Number of Excursions/Field Visits/Industrial Visits organized	2	0	2	0	2	0	2	2	2	2
27	Do you Use of ICT Tools in Teaching and Learning?	3	3	3	3	3	3	3	3	3	3
28	Do You Prepare Departmental Calendar in Advance	2	2	2	2	2	2	2	2	2	2
29	Do You Kept Students Attendance Record?	2	2	2	2	2	2	2	2	2	2
30	Do You Prepare Teaching Plan?	3	3	3	3	3	3	3	3	3	3
31	Do You Prepare and Maintained Teaching Diary?	5	5	5	5	5	5	5	5	5	5
32	Learning Resources of the Department such as - (Books/Journals/Web-Resources/CD"s/e-books/e-journals etc.)	2	0	0	2	2	0	2	0	2	2
33	Training Programs Completed such as (Orientation/Refresher/Short Term Course/Faculty Development Program/Any Other)	3	0	0	3	3	3	3	3	0	3
34	Students Progression to Higher education	3	0	3	3	3	3	3	3	3	3
35	Students Qualifying Competitive Exams such as (SET/NET/GATE Etc.)	2	0	0	2	0	0	0	0	2	0
36	Quality Initiatives adopted by department for Improvement of Teaching. Learning & Research	3	3	3	3	3	3	3	3	3	3
37	Number of Best Practices of the Department (Minimum One-02Marks)	2	2	2	2	0	2	2	2	2	0
38	Is their attainment of CO's and PO,s	3	3	3	0	0	3	3	0	0	0
	Total Score	100	55.6 6	66	62.7 5	52.3 3	58. 5	63. 5	54	71	68. 8
	Grade		B	A	A	B	B	A	B	A	A

Arts Faculty - Department Wise Marks Obtained



Grading Scale as per Marks Obtained

Marks	Grade
>75	O
60 – 74	A
50 – 59	B
40 – 49	C
<39	D

Administrative

Department

Audit Data Analysis

Sr.No.	Metric	Marks Allotted (50)	Marks Obtained
Establishment Section			
1	Number of Non -Teaching Posts Sanctioned by the Government	00	00
2	Number of Non-Teaching Posts Filled against Government Sanctioned Posts	5	2.5
3	Number of Non-Teaching Posts Sanctioned by the Management	00	00
4	Number of Non-Teaching Posts Filled against Management Sanctioned Posts	5	5
5	Do You have prepared and maintained Teaching and Non-Teaching Staffs Profiles?	3	3
6	Do You have Personal File of Teaching and Non-Teaching Staff?	5	5
7	Do you have Record of Service Books maintained?	5	5
8	Do You have Leave Records of Teaching and Non-Teaching Staffs?	3	3

9	Do You have maintained Inward - Outward Registers?	2	2
10	Do You have maintained the records such as Rules and Regulations of UGC/State Government/University/PRES etc.	2	2
11	Is there participation of Non-Teaching Staff in Training Program?	3	3
12	Is Annual Report Submitted to University/PRES?	5	5
13	Do You have maintained file of Notices with respect to Teaching and Non-Teaching Staffs?	2	2
14	There is Use of E-governance?	5	5
Total Marks Obtained		50	42.50
Grade			0

Sr.No.	Metric	Marks Allotted (50)	Marks Obtained
Accounts Section			
1	Do You Prepare the Budget Allocation?	5	5
2	Is There Budget Allocation for Infrastructural Augmentation?	5	5
3	Is There Budget Allocation for maintenance of Infrastructural and Academic Facilities?	10	10
4	Do You have maintained Record of Internal Audit?	5	5
5	Do You have maintained Record of External Audit?	5	5
6	Do You have Prepared and Maintained record of Income-Expenditure Account and Balance Sheet?	8	8
7	Do You have Record of Donations received from Trusts or Individuals?	2	2
8	Do You Prepared Utilization of Funds Statements?	5	5
9	Is there use of E-governance?	5	5
Total Marks Obtained		50	45
Grade			0

Sr.No.	Metric	Marks Allotted (50)	Marks Obtained
Pay Section			
1	Do You Prepare Month wise Salary Pay Bills of Teaching and Non-Teaching Staffs?	10	10
2	Do You have Pay Slips records?	5	5
3	Do You have Pay Fixation records?	10	10
4	Do You have Income-Tax related records?	10	10
5	Do You have Maintained records relating to GPF/DCPS/NPS/Staff Insurance?	10	10
6	Is there E-governance relating to Pay?	5	5

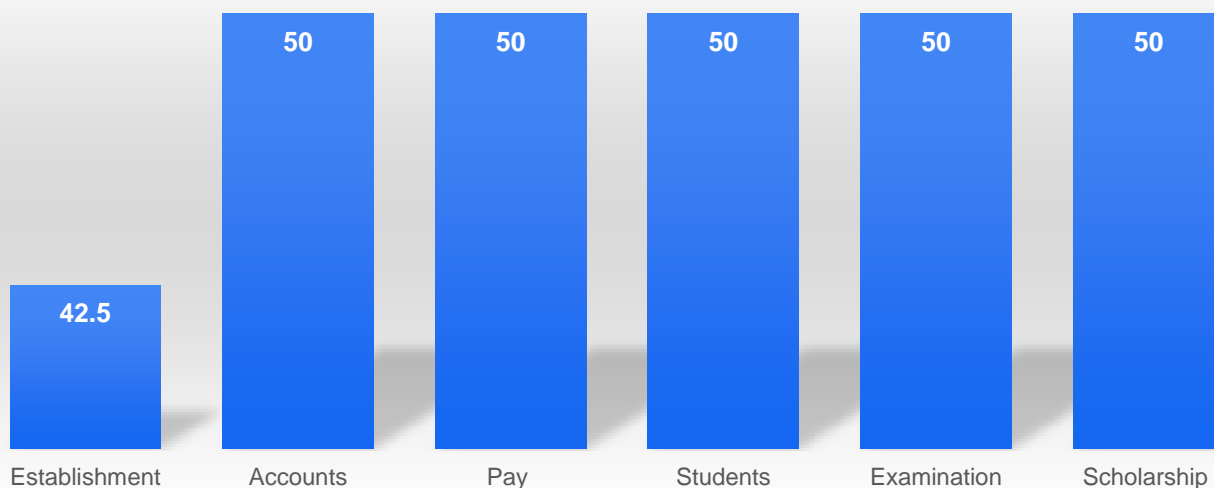
	Total Marks Obtained	50	50
	Grade		0
Sr.No.	Metric	Marks Allotted (50)	Marks Obtained
Students Section			
1	Do You have Maintained the Records of Students Profile? (Category and Gender Wise List)	10	10
2	Do You have maintained the records of Students Admission?	10	10
3	Do You have maintained the records of Students eligibility?	10	10
4	Do You have maintained the records of Fees received from Students?	10	10
5	Do You have maintained the records of Notices to Students?	5	5
6	Is there Use of E-governance relating to Students?	5	5
	Total Marks Obtained	50	50
	Grade		0
Sr.No.	Metric	Marks Allotted (50)	Marks Obtained
Examination Section			
1	Do You have Exam Ordinance of KBCNMU, Jalgaon.	3	5
2	Do You have maintained the records of Examination Forms?	5	5
3	Do You have maintained the records of Class and Faculty wise Result Analysis?	5	5
4	Do You have maintained the records of Examination Ledgers?	5	5
5	Do You have maintained the records of List of Toper Students Class and Faculty wise?	2	2
6	Do You have maintained the records of Internal Examinations? (Such as Appointment Orders etc.)	8	8
7	Do You have maintained the records of University Examinations? (Such as Appointment Orders etc.)	8	8
8	Do You have maintained the records of Examination related Notices?	2	2
9	Do You have maintained the records of Examination Remuneration?	5	5
10	Do You have maintained the records of Convocation?	2	0
11	Is there use of E-governance relating to Examination?	5	5
	Total Marks Obtained	50	50
	Grade		0

Sr.No.	Metric	Marks Allotted (50)	Marks Obtained
Scholarship Section			
1	Do You have maintained the records of Scholarships and Free ships Provided by the Government/University?	10	10

2	Do You have maintained the records of Scholarships and Free ships Provided by the Institute?	5	5
3	Do You have maintained the records of Summary of Scholarships with amount?	10	10
4	Do You have maintained the records of Scholarships wise List of Students benefited?	10	10
5	Do You have maintained the records of Account Statement of Scholarships/Free ships?	5	5
6	Do You have maintained the records of Notices relating to Scholarships and Free ships?	5	5
7	Is there use of E-governance relating to Scholarships?	5	5
	Total Marks Obtained	50	50
	Grade		O

Analysis of Administration

Marks Out of 50



Marks Obtained by Administrative Departments

Grading Scale Used For Analysis of Administrative Sections

Marks	Grade
>35	O
30 – 34	A
25 – 29	B
20 – 24	C
<19	D

Conclusion

Observations and Recommendations by Committee

Academic Departments

Department	Observations	Recommendations	Grade
Commerce	<ul style="list-style-type: none"> ➤ Department offers Career Oriented Certificate Courses and Value Added Courses. ➤ Secure Commerce Quiz Competition awards. ➤ Use of ICT ➤ Organization of several Activities. ➤ Satisfactory Results. 	<ul style="list-style-type: none"> ➤ Try to start P.G. Classes. ➤ Organize workshops and Seminars for awareness. ➤ Study Tours should be organized. 	O
Computer	<ul style="list-style-type: none"> ➤ Department offers Career Oriented Certificate Courses and Value Added Courses. ➤ Secure Quiz Competition awards. ➤ Use of ICT ➤ Organization of several Activities. ➤ Satisfactory Results. 	<ul style="list-style-type: none"> ➤ Organize Hackathon etc.. ➤ Organize workshops and Seminars for awareness. 	A
Chemistry	<ul style="list-style-type: none"> ➤ Department offers Value Added Courses. ➤ Secure Science Quiz Competition awards. ➤ Use of ICT ➤ Organization of several Activities. ➤ Satisfactory Results. 	<ul style="list-style-type: none"> ➤ Organize workshops and Seminars for awareness. ➤ Organize Campus Interviews for Placement. 	A

Botany	<ul style="list-style-type: none"> ➤ Department offers Value Added Courses. ➤ Secure Science Quiz Competition awards. ➤ Use of ICT ➤ Organization of several Activities. ➤ Satisfactory Results. 	<ul style="list-style-type: none"> ➤ Organize workshops and Seminars for awareness. ➤ Organize Campus Interviews for Placement. 	O
Zoology	<ul style="list-style-type: none"> ➤ Department offers Value Added Courses. ➤ Use of ICT ➤ Organization of several Activities. ➤ Satisfactory Results. 	<ul style="list-style-type: none"> ➤ Organize workshops and Seminars for awareness. ➤ Organize Campus Interviews for Placement. 	A
Physics-Electronics	<ul style="list-style-type: none"> ➤ Department offers Value Added Courses. ➤ Secure Science Quiz Competition awards. ➤ Use of ICT ➤ Organization of several Activities. ➤ Satisfactory Results. 	<ul style="list-style-type: none"> ➤ Organize workshops and Seminars for awareness. ➤ Organize Campus Interviews for Placement. 	O
Mathematics	<ul style="list-style-type: none"> ➤ Department offers Value Added Courses. ➤ Use of ICT ➤ Organization of several Activities. ➤ Satisfactory Results. 	<ul style="list-style-type: none"> ➤ Organize workshops and Seminars for awareness. ➤ Organize Campus Interviews for Placement. 	B
Statistics	<ul style="list-style-type: none"> ➤ Department offers Value Added Courses. ➤ Use of ICT ➤ Satisfactory Results. 	<ul style="list-style-type: none"> ➤ Organize workshops and Seminars for awareness. 	D

Marathi	<ul style="list-style-type: none"> ➤ Department offers Value Added Courses. ➤ Secure Quiz Competition and other awards. ➤ Organization of several Activities. ➤ Satisfactory Results. 	<ul style="list-style-type: none"> ➤ Organize workshops and Seminars for awareness. ➤ Try to Organize Kavi Sammelan 	B
Hindi	<ul style="list-style-type: none"> ➤ Department offers Value Added Courses. ➤ Organization of several Activities. ➤ Satisfactory Results. 	<ul style="list-style-type: none"> ➤ Organize workshops and Seminars for awareness. ➤ Celebrate Hindi Day. ➤ There should be One day in a week to speak in Hindi only and display one word daily with meaning. 	A
English	<ul style="list-style-type: none"> ➤ Department offers Value Added Courses. ➤ Use of ICT ➤ Organization of several Activities. ➤ Satisfactory Results. 	<ul style="list-style-type: none"> ➤ Organize workshops and Seminars for awareness. ➤ Try to conduct remedial course for slow learners. 	A
Economics	<ul style="list-style-type: none"> ➤ Department offers Value Added Courses. ➤ Organization of several Activities. ➤ Satisfactory Results. 	<ul style="list-style-type: none"> ➤ Organize workshops and Seminars for awareness. ➤ Try to organize Seminar or Workshop on Indian Financial Budget 	D
Psychology	<ul style="list-style-type: none"> ➤ Department offers Value Added Courses. ➤ Organization of several Activities. ➤ Satisfactory Results. 	<ul style="list-style-type: none"> ➤ Organize workshops and Seminars for awareness. ➤ There should be Counseling Day in a week. 	B

History	<ul style="list-style-type: none"> ➤ Department offers Value Added Courses. ➤ Organization of several Activities. ➤ Satisfactory Results. 	<ul style="list-style-type: none"> ➤ Organize workshops and Seminars for awareness. ➤ Try to give knowledge of Identification of type of construction of Temples. ➤ Give knowledge about ancient history of India. 	A
Education	<ul style="list-style-type: none"> ➤ Organization of several Activities. ➤ Satisfactory Results. 	<ul style="list-style-type: none"> ➤ Organize workshops and Seminars for awareness. ➤ Try to inculcate thoughts of Educational Thinkers. 	C
Political Science	<ul style="list-style-type: none"> ➤ Department offers Value Added Courses. ➤ Use of ICT ➤ Organization of several Activities. ➤ Satisfactory Results. 	<ul style="list-style-type: none"> ➤ Organize workshops and Seminars for awareness. ➤ Try to organize discussions on recent political crises in India. 	A
Geography	<ul style="list-style-type: none"> ➤ Use of ICT ➤ Organization of several Activities. ➤ Satisfactory Results. 	<ul style="list-style-type: none"> ➤ Organize workshops and Seminars for awareness. ➤ Try to organize Seminar or workshops for farmers to give knowledge about agricultural geography. ➤ Give Practical knowledge about Tourism industry. 	A

Observations and Recommendations by Committee

Administrative Sections

Section	Observations	Recommendations	Grade
Establishment Section	<ul style="list-style-type: none"> ➤ Service Books are maintained and Updated with Leave records. ➤ Personal files of staff are maintained. ➤ Meeting record is maintained. 	<ul style="list-style-type: none"> ➤ Staff Profile should be prepared. ➤ MIS Should be used for maintaining data. 	O
Account Section	<ul style="list-style-type: none"> ➤ Internal and External audit are maintained properly. ➤ Budget allocation for infrastructural augmentation inadequate. ➤ Use of ICT 	<ul style="list-style-type: none"> ➤ Everything should be computerized. ➤ Advances given should be settled as early as possible. 	O
Pay Section	<ul style="list-style-type: none"> ➤ Well maintained records of monthly pay bills. ➤ Sevarth Pranali is used for e-governance. ➤ Use of ICT ➤ Income Tax, Professional tax and Payment to Employee Societies and LIC are maintained properly. 	<ul style="list-style-type: none"> ➤ Every month Pay slips should be given to all staff soon after salary credited. ➤ Form No 16 should be given to staff as early as possible. ➤ There should be staff charter list with time required to complete the staff related work. 	O
Students Section	<ul style="list-style-type: none"> ➤ All records regarding students maintained properly. ➤ Use of ICT. ➤ MIS is used for e-governance. 	<ul style="list-style-type: none"> ➤ Record of notices of students should be maintained properly. ➤ Data should be updated continuously. 	O

<p>Examination Section</p>	<ul style="list-style-type: none"> ➤ Exam form records is maintained. ➤ Performance ledgers received from University are maintained properly. ➤ Students raised grievances records maintained properly. ➤ Records regarding distribution of mark sheets maintained. ➤ Exam related appointments are maintained properly. ➤ Examination Pay Bill records are maintained properly. ➤ Correspondence with University respect to examination records found maintained properly. 	<ul style="list-style-type: none"> ➤ Examination ordinance provided by University not available. ➤ List of students who applied for Convocation not available. ➤ No use of ICT to maintained the records. 	<p>O</p>
<p>Scholarship Section</p>	<ul style="list-style-type: none"> ➤ Government Scholarship records maintained properly. ➤ Data on Government portal maintained and updated regularly. ➤ Use of ICT. 	<ul style="list-style-type: none"> ➤ Record of Scholarship given by Institute should be maintained properly. ➤ Notices to students regarding different scholarships should be maintained properly. ➤ Scholarship awareness camps should be conducted in the interest of students. 	<p>O</p>

General Remarks of the External Auditors:

Date:

Place: Chalisgaon

S. M. Thorat

**Member
Principal**

Mrs. Dr. S. M. Thorat

PRINCIPAL

**Mahatma Phule Samajik V
Shaikshanik Vikas Mandal Sanchalit
Mahatma Phule College of
Education, Chalisgaon. (Jalgaon)**



Dr. D. S. Nikumbh

**Chairman
Principal
Dr. D. S. Nikumbh**

Principal

**Rashtrapati Mahatma Gandhi Mahavidyalaya
Khed, Tal-Karjat, Dist-Ahmednagar 414403**

