# **Commerce Department**

# **Class – FYB.Com – Course wise Outcomes**

# **Financial Accounting and Costing**

#### Semester I and II

### By learning this subject, at the end students will -

- 1) Get the knowledge of the Accounting Standards issued by the ICAI.
- 2) Receive the ability to solve problems relating to settlement of obligations on dissolution of partnership firm and also relating to their business combinations
- 3) Get the introductory knowledge of the concepts used in Cost Accounting, elements of costs and the concept of cost sheet.

# **Quantitative Techniques and Computing Skills**

#### Semester I and II

### By learning this subject, at the end students will -

- 1) Be familiarizing with basics of Internet.
- 2) Understand the use of Office application.
- 3) To know the role of word processor, spread sheet, presentation in industry.
- 4) Understand the how of accounting software works.
- 5) To know the relevance of Tally accounting package in modern competitive world.
- 6) Understand different averages and use of them in solving the realistic problems in life.
- 7) To know about annuities calculation and arithmetic.

# **Modern Office Management**

#### Semester I and II

#### By learning this subject, at the end students will -

- 1) Understand the concept of office management.
- 2) To acquire operational skills of office management.
- 3) Develop the interest in methods and procedures of office management.
- 4) To know the secretarial procedure.
- 5) To understand office layout and environment in modern context.
- 6) To acquire the basic knowledge of office appliances and machines.
- 7) Understand office system.
- 8) To acquire knowledge of office meetings and proceedings.

## **Corporate Laws and Secretarial Practice**

### Semester I and II

### By learning this subject, at the end students will -

- 1) Be able to understanding of Company and various provisions of the Companies Act, 2013.
- 2) Get the knowledge about the concepts relating to types of companies and various stages and formalities related to formation of companies.
- 3) Be familiarizing with capital and basics of security market.
- 4) To get the knowledge of Securities and Exchange Board of India which controls securities trade
- 5) To develop an understanding of Company and to provide thorough understanding of the various provisions of the Companies Act, 2013.
- 6) Get the knowledge of borrowed funds and various provision related to it.
- 7) To get knowledge of provisions relating to loans and investments by companies and Debt Management.
- 8) Be able to understand membership of company and its various aspects.
- 9) Be able to understanding of management of company and various books to be maintained for efficient and transparent management.

### **Marketing and Advertising**

#### Semester I and II

#### By learning this subject, at the end students will -

- 1) Get the about how to create awareness regarding marketing & advertising
- 2) Understand basic concepts of marketing & advertising
- 3) Be able to establish link between business and marketing & advertising
- 4) To know the relevance of marketing & advertising in modern competitive world
- 5) Develop an analytical ability to plan for various marketing& advertising strategy.

# Co operative Law and Micro –finance

## Semester I and II

#### By learning this subject, at the end students will –

- 1) Get the knowledge about Maharashtra State Co operative societies act
- 2) Receive the knowledge regarding registration of Co operative Societies
- 3) Get the knowledge about how to form Self Help Groups
- 4) Get the idea of Accounting and Audit of various co cooperative organizations